

2025 - 2026 Hand Book & Academic Calendar



Hand Book & Academic Calendar 2025 - 2026



## **G.VENKATASWAMY NAIDU COLLEGE**

Affiliated to Manonmaniam Sundaranar University, Tirunelveli.

An Autonomous Institution (Reaccredited with "A" Grade by NAAC)

(Under the Management of G.Kuppuswamy Naidu Charity Trust for Education and Medical Relief, Coimbatore - 37.

**KOVILPATTI - 628502, Thoothukudi District** 

#### PERSONAL MEMORANDA

NameReg.No	
Programme & Branch	
Address for Communication	•••••
Pincode	•••••
Mobile No	
Date of Birth	
Blood Group	
HeightWeight	
Mode of Conveyance	
Name of Father / Guardian	
Father's Occupation	
Name of Mother	
Mother's Occupation	
Residential Address	
Mobile No	
E-mail ID :	

## **G.VENKATASWAMY NAIDU COLLEGE**

**KOVILPATTI - 628 502** 

Thoothukudi District

#### **An Autonomous Co-Education Institution**

(Reaccredited with "A" Grade by NAAC) Affiliated to Manonmaniam Sundaranar University, Tirunelveli (Under the Management of G.Kuppuswamy Naidu Charity Trust for Education and Medical Relief, Coimbatore - 37.)



**Hand Book Academic Calendar** 2025 - 2026

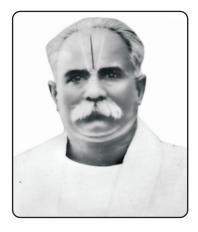
E-mail: gvncollegeoffice@gvncollege.edu.in gvncsfcoffice@gvncollege.edu.in

Website: www.gvncollege.org

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# Pioneers of G. Kuppuswamy Naidu Charity Trust for Education and Medical Relief



Late. Sri. G. KUPPUSWAMY NAIDU (1884 - 1942) (In Whose Name the Charity Trust is Founded)



Late. Sri. G. VENKATASWAMY NAIDU (1902 - 1972) (In Whose Name the College is Founded)

Hand Book & Academic Calendar 2025 - 2026



Dr.M. Subbulakshmi, Ph.D., Principal i/c



Dr.B. Makesh Kumar, Ph.D., Director In-charge, Self Supporting



Sri. S. PATHY Managing Trustee, Chairman



Dr.P. Mahendran, Ph.D., Secretary

# CONTENTS

S.I. No.	Contents	P.No.
1.	Profile of the College	1
2.	The Managing Body	6
3.	The College Committee	6
4.	List of Secretaries	7
5.	List of Principals	8
6.	Programmes Offered	9
7.	Department Mail IDs	10
8.	Fee Details (Aided)	11
9.	Teaching Staff (Aided)	12
10.	Non-Teaching Staff (Aided)	14
11.	Teaching Staff (Self Supporting )	15
12.	Non-Teaching Staff (Self Supporting )	18
13.	Statutory Bodies	19
14.	Convenors of Various Committee	22
15.	General Information	36
16.	Co-curricular and Extra-curricular Activities	54
17.	Academic Calendar 2025 - 2026	60
18.	Important Days	71

## TIME TABLE

## **2025 -2026 Odd Semester**

Hour Day Order	1	2	3	4	5	6
I						
II						
III						
IV						
V						
VI						

## **2025 - 2026 Even Semester**

Hour Day Order	1	2	3	4	5	6
I						
II						
III						
IV						
V						
VI						

Over the period of 5 decades, through the sustained efforts and dedicated leadership of the College Management the college was able to scale greater and greater heights and rose to the present status of multi faculty institution with 15 UG programmes and 6 PG programmes, and 2 Research programmes by promoting quality and excellence in higher education.

The college spans over a total area of 72 acres with a sprawling coverage of Flora and Fauna on the Kovilpatti -Rajapalayam road, about 5 kms from Kovilpatti town. The college has smart classrooms well equipped laboratories, centralized library and Department libraries, Seminar Halls, Language Lab and Auditorium, Gymnasium, facilities for Indoor Games and Playgrounds for Outdoor games & Sports. Rest rooms for women students, Disability resource centre is also active for serving physically challenged students. The College aims to spread quality education, fostering excellence in research by promoting academic inquiry. The college was Reaccredited with 'A' grade in 2015 and has an Internal Quality Assurance Cell that insists on collaborative excellence to inculcate multi-faceted personality development. Our College was granted autonomy - status by UGC in July 2020 which is another milestone in the History of the college. Department of Biotechnology Ministry of Science and Technology, Government of India sanctioned Star College - Status grant to our college.

Employability, along with academic excellence, is the focal point of the institution. The Career Guidance and

#### 1. PROFILE OF THE COLLEGE

#### 1.1. The College: An Introduction

G. Venkataswamy Naidu College, Kovilpatti is an organ of the G. Kuppuswamy Naidu Charity Trust for Education and Medical Relief, Coimbatore. Shri. G. Kuppuswamy Naidu was a businessman turned industrialist who wanted in his lifetime to establish a Trust for the welfare of women and children. His dream came true posthumously – thanks to G. Venkataswamy Naidu. Shri. G. Venkataswamy Naidu was the younger brother of Shri. G. Kupppusamy Naidu just as Lakshmana stood by his elder brother in all his trials and tribulations, Venkataswamy Naidu was the trusted lieutenant of his elder brother.

The trust was established on October 29, 1948. The trust set its eyes on two important avenues of social service: Education and Medical Relief. In 1966, an application was made to the State Government for the starting of a College at Kovilpatti. The Lakshmi Mills brought Lakshmi to Kovilpatti and G. Venkataswamy Naidu College brought Saraswathi to the area. Since there was no College within a sixty Kilometer radius of Kovilpatti town, the starting of this College was helpful to the students passing out of about twenty Schools in and around Kovilpatti.

The College was formally inaugurated on 17<sup>th</sup> July 1966 by then Honourable Chief Minister of Madras Thiru. M. Bakthavatsalam with the Professor T.P. Meenakshi Sundaranar, the Vice-Chancellor of the affiliating Madurai University on the chair. Since then, the college has become a vibrant place and one of the premier Educational institutions in Kovilpatti.

#### 1.2. Vision of the College

- ✓ To develop the total personality of the students.
- ✓ To equip them for better service towards society.

#### 1.3. Mission of the College

- Providing quality and need-based education to rural students.
- Imparting knowledge for holistic development by including social orientation and ethics.
- Developing innovation in various dimensions of teaching, learning, and research.
- Instilling scientific zeal, leadership, and employable skills in students to meet contemporary challenges.
- Making the students self-reliant.

#### 1.4. The College Motto

"எண்ணும் எழுத்தும் கண்" is our Motto.

"எண்" stands for the study of science.

"கண்" stands for the liberal arts.

placement Cell organizes training programmes and arranges campus interviews. Students were encouraged to take part in State and national level competitions.

Every year a considerable number of students are selected to various jobs through campus interviews. The College has been giving due encouragement and fullest support to extracurricular activities like NCC, NSS, Sports, Youth Red Cross, Consumer Club, Fine Arts and Red Ribbon Club etc. The College organizes extension activities like eye check-up camp, Blood donation camp for the benefit of rural population around our College. The College holds a list of Blood donors to meet the emergency needs from nearby hospitals as well. The College Library has a three tier library system with modern e-resources enabling an important source of learning in the College.

Our College is a member of INFLIBNET consortium which provides free-access to a large number of e-journals and e-books. The College dedicates itself to provide the highest quality education to the students to inspire them to lead happy and honorable life in the contemporary competitive society. Our alumnus are well placed in various fields across India and abroad.

#### 2. THE MANAGING BODY

Name of the College: G.VENKATASWAMY NAIDU COLLEGE (Autonomous), Kovilpatti - 628 502.

with full postal

Thoothukudi District. Address

Name of the

Educational Agency: The Kuppuswamy Naidu Charity Trust for

Education and Medical Relief.

Coimbatore - 641 037.

: Sri. S. Pathy President

Vice-President : Sri. R. Gopinath

: Sri. R. Jagadish Chandran Trustees

Sri. Vijay Mohan

Dr. Jairam Varadaraj

Sri. Sanjay Jayavarthanavelu

Sri. Aditya Krishna Pathy

#### 3. THE COLLEGE COMMITTEE

President : Sri. S. Pathy

> Chairman & Managing Director, The Lakshmi Mills Company Ltd., Avinashi Road, Coimbatore - 641 037.

Members : Sri. R. Gopinath

411/412, Manchester Regent,

1094, Avinashi Road. Coimbatore - 641 037.

Sri. Sanjay Jayavarthanavelu Lakshmi Machine Works Ltd..

34A, Kamarajar Road, Coimbatore - 641 018.

#### 1.5. The College Crest

#### (a) Symbolical Representation



: Growth and development of higher Lakshmi

education.

The Five Flames of the Lamp : Perception of Knowledge through the

Five Senses.

The Stool with the Book Stand: Remembrance of Great Tamil Pulavars

and Saints.

Open Book : Life itself is an Open Book

Outer Shape of Lotus : Prosperity and the delight resulting

from it.

#### (b) Colour Scheme of the Crest

- The gilded figure of Lakshmi shows that it is "PONMAGAL," the symbol of opulence and wealth.
- The Saffron Colour is intended to represent this ancient rich culture, heritage, and spirit of sacrifice.
- The Blue Colour represents the spirit of the international brotherhood of Tamil culture.

#### **5. SUCCESSION LIST OF PRINCIPALS**

1.	Prof. A. S. Narayanasamy Naidu	Principal	30.06.1966 - 29.06.1971
2.	Prof. S. Dhas	Principal (i/c)	30.06.1971 - 31.08.1971
3.	Capt. N. Devarajan	Principal	01.09.1971 - 19.02.1979
4.	Prof. T. N. Kripendra Babu	Principal (i/c)	20.02.1979 - 31.05.1988
5.	Dr. M. Sankaran Kutty Menon	Principal (i/c)	01.06.1988 - 20.07.1988
		Principal	21.07.1988 - 31.05.1991
6.	Prof. R. Sethuraman	Principal (i/c)	01.06.1991 - 25.06.1991
		Principal	26.06.1991 - 31.05.1994
7.	Prof. R. Venkatasamy	Principal (i/c)	01.06.1994 - 24.07.1994
			25.07.1994 - 31.05.1998
8.	Prof. V. Rajunarayanan	Principal	01.06.1998 - 30.06.2000
9.	Prof. A. Ramachandran	Principal (i/c)	01.07.2000 - 24.01.2001
		Principal	25.01.2001 - 31.05.2002
10.	Prof. A. Chennakesavan	Principal (i/c)	01.06.2002 - 18.07.2004
		Principal	19.07.2004 - 31.05.2007
11.	Prof. K. Kumarasamy	Principal (i/c)	01.06.2007 - 29.08.2007
		Principal	30.08.2007 - 31.05.2009
12.	Prof. T. R. Thiruvengadaraj	Principal (i/c)	01.06.2009 - 02.12.2010
13.	Dr. G. Mariappan	Principal	03.12.2010 - 31.05.2016
	Under the Management Scheme	Principal	01.06.2016 - 31.03.2017
14.	Mrs. G. Adhilakshmi	Principal (i/c)	01.04.2017 - 31.05.2017
15.	Dr. S. Krishnasamy	Principal (i/c)	01.06.2017 - 31.05.2019
16.	Dr. N.R.Santhi Maheswari	Principal (i/c)	01.06.2019 - 30.04.2023
17.	Dr. M.Subbulakshmi	Principal (i/c)	01.05.2023 - Till Date

**Sri. Aditya Krishna Pathy** Lakshmi Mills Company Ltd.,

Coimbatore - 641 037

Sri. B. Santhamoorthy

Secretary,

G.Kuppuswamy Naidu Charity Trust for Education and Medical Relief,

Coimbatore - 641 037.

Dr. K. Sathyanarayanan, Ph.D.

Chief Education Officer

G.Kuppuswamy Naidu Charity Trust for Education and Medical Relief,

Coimbatore - 641 037.

Secretary : **Dr. P. Mahendran, Ph.D.** 

G.Venkataswamy Naidu College,

Kovilpatti - 628 502.

University Representative : Dr. M. Anbazhagan, Ph.D.

Principal

**T. Mariappan Nadar Muthukani Ammal** College of Arts of Science, Kulathoor,

Thoothukudi Dist.

Ex - Officio : **Dr. M. Subbulakshmi, Ph.D.** 

Principal i/c

G. Venkataswamy Naidu College

Kovilpatti - 628 502.

Ex - Officio : **Dr. A.Pandiarani, Ph.D.** 

Associate Professor of Mathematics, G. Venkataswamy Naidu College

Kovilpatti - 628 502.

Ex – Officio : Mrs. R. Maheswari, M.A.,

Office Superintendent,

G.Venkataswamy Naidu College

Kovilpatti - 628 502.

#### 4. SUCCESSION LIST OF SECRETARIES

S. No.	NAME	YEARS
1.	Sri. V. Jagannathan	June 1966 - 06.07.1976
2.	Sri. K. Selvaraj	07.07.1976 - 17.05.2019
3.	Dr. P. Mahendran, Ph.D.	18.05.2019 - Till Date

## 7. Department Mail IDs

#### **AIDED**

Tamil	gvntamil@gvncollege.edu.in
English	gvncenglish@gvncollege.edu.in
Mathematics	gvnmathsresearchdept@gvncollege.edu.in
Physics	gvnphysics@gvncollege.edu.in
Chemistry	chemistrygvn@gvncollege.edu.inm
Botany	gvnbotany@gvncollege.edu.in
Zoology	zoologygvn@gvncollege.edu.in
Commerce	gvncommerce@gvncollege.edu.in

#### **SELF SUPPORTING**

Tamil	gvncsfctamil@gvncollege.edu.in
B.A. English	preciousgvnelit@gvncollege.edu.in
B.Sc., Comp.Sci.	compsc@gvncollege.edu.in
BBA	bbabass2013@gvncollege.edu.in
B.Sc., Electronics	electronics@gvncollege.edu.in
B.Sc., CD&F	gvncdf@gvncollege.edu.in
B.Sc., IT	gvncitdept@gvncollege.edu.in
B.Com.,	comgvn@gvncollege.edu.in
B.Com. PA	bcompa@gvncollege.edu.in
B.Sc., Statistics	gvnstat@gvncollege.edu.in
ВСА	gvnbca@gvncollege.edu.in
B.Com BA	gvnanalytics@gvncollege.edu.in
Library	gvnlibrarysfc@gvncollege.edu.in

## 6. PROGRAMMES OFFERED

AIDED STREAM				
Program Branch Y		Year of Affiliation	Sanctioned strength	
B.Sc.	Mathematics	1967-68	48	
B.Sc.	Physics	1972-73	48	
B.Sc.	Chemistry	1972-73	48	
B.Sc.	Botany	1972-73	48	
B.Com.	Commerce	1972-73	64	
M.Sc.	Mathematics	1989-90	25	
Ph.D.	Mathematics	2018-19	28	

	SELF SUPPORTING STREAM				
B.Sc.	Computer Science	1994-1995	48		
B.B.A.	<b>Business Administration</b>	1995-1996	64		
B.Sc.	Electronics	1996-1997	48		
B.Sc.	Costume Design & Fashion	1998-1999	48		
M.Sc.	Computer Science	2001-2002	25		
M.Sc.	Information Technology	2002-2003	25		
M.Com.	Commerce	2006-2007	30		
B.Sc.	Information Technology	2008-2009	48		
B.Com.	Commerce	2008-2009	64		
B.A.	English	2011-2012	64		
B.Sc.	Statistics	2014-2015	48		
M.A.	English	2014-2015	30		
B.Com.(PA)	Professional Accounting	2017-2018	64		
Ph.D.	Commerce	2018-2019	12		
M.Sc.	Botany	2020-2021	25		
B.C.A	Computer Application	2021-2022	48		
B.Com.BA	Business Analytics	2021-2022	64		

#### **SCHOLARSHIP DETAILS**

பின்வரும் பல்வேறு வகையான அரசு கல்வி உதவித் தொகை அனைத்து அரசு உதவி பெறும் மாணவ மாணவிகளுக்கு வழங்கப்படுகிறது.

- **ு** ஆதிதிராவிடர் மற்றும் பழங்குடியினர் உதவித் தொகை
- 🧽 உழவா் பாதுகாப்புத் திட்ட உதவித்தொகை
- 🧽 தனியார் நிறுவன உதவித்தொகை
- ு தமழ்நாடு கல்வி நிறுவனம் மற்றும் சிறுபான்மையினர் கல்வித்தொகை
- ு முதுகலை பட்ட படிப்பிற்கான பல்கலைக்கழக மானியக்குழு உதவித்தொகை

## 9. TEACHING STAFF (AIDED)

Dr. M.Subbulakshmi, M.Sc., M.Phil., Ph.D., Principal In-charge

Name	Designation
Name	Designation
<b>Department of Tamil (Self Supporting)</b>	
Dr. M. Sankareswari, M.A., M.Phil., Ph.D., NET-JRF.,	Assistant Professor & HOD i/c
Mr. S. Jayakurumban, M.A., M.Ed., M.Phil., SET	Assistant Professor
Mr. N. Ashok Kumar, M.A., B.A., NET	Assistant Professor
Department of English (Self Supporting)	
Dr. R. Saravana Selvakumar, M.A.,M.Phil.,Ph.D.,	Assistant Professor & HOD i/c
Ms. S. Geetha, M.A.,	Assistant Professor
Ms. V. Devika, M.A.,	Assistant Professor
Ms. A. Gayathri, M.A.,	Assistant Professor
Department of Mathematics	
Dr.M.Subbulakshmi, M.Sc., M.Phil., Ph.D.,	Associate Professor & HOD
Dr.A.Pandiarani, M.Sc., M.Phil., P.G.D.C.A., Ph.D.,	Associate Professor
Dr.E.Sucila, M.Sc., M.Phil., P.G.D.C.A., Ph.D.,	Associate Professor
Dr.R.Krishnaveni, M.Sc., M.Phil.,Ph.D.,	Associate Professor
(Self Supporting)	
Dr.N.Shanmugapriya, M.Sc., B.Ed., M.Phil., Ph.D.,	Assistant Professor
Mrs. G. Jethruth Thresa, M.Sc., M.Phil., Ph.D.,	Assistant Professor
Dr.B.Esakkiyammal @ Shunmugam, M.Sc., Ph.D.,	Assistant Professor
Dr.H.M.Sulthan Akthar, M.Sc., M.Phil., Ph.D.,	Assistant Professor
Dr.M.Maheswari, M.Sc.,B.Ed.,M.Phil.,Ph.D.,	Assistant Professor
Mrs.S.Valarmathi, M.Sc.,M.Phil.,Ph.D.,	Assistant Professor
	1

## 8. FEE DETAILS (Aided Stream)

	Tuition fees per	Laborato	Special		
Courses	semester	Major	Allied Subject		Fees
	Rs.	Rs.		Rs.	Rs.
B.Sc. Maths	-	-	Chemistry	50	226
B.Sc. Physics	-	80	Zoology	50	226
B.Sc. Chemistry	-	100	Physics	40	226
B.Sc. Botany	-	75			226
B.Com.	-	-			226
M.Sc. Maths	750	-			226

#### A. DETAILS OF SPECIAL FEES

Sl.No.	Name of Fee				Amount Rs. Ps.	
1.	Medical Inspection Fee	1	00			
2.	Library and Reading Room Fee	15	00			
3.	Games Fee	100	00			
4.	College Day Fee	10	00			
5.	Stationery Fee		00			
6.	College Calender Fee		00			
7.	Magazine Fee		00			
8.	Audio Visual Education Fee		00			
9.	Social Service League & World University Fee	3	00			
10.	Student's Aid Fund	3	00			
11.	Campus Amentiy Fee		00			
12.	Students Service Fee	2	00			
13.	Corpus Fund		00			
i 1		ı	1			

#### **B. OTHER FEES**

Sl.No.	Name of Fee	Am Rs.	ount Ps.
	Non - Salary Fees	7.0.	
1.	Certificate Verification Fee	50	00
2.	Admission	5	00
3.	National Flag	5	00
4.	Red Cross Society	20	00
	<u>University Fees</u>		
1.	University Entrance Fee	100	00
2.	University Recognition Fee	100	00
3.	Fee for Recognition of Examination Passed		
	(Only for those who come from C.B.S.E. &		
	other University areas)		
4.	Change of Language - (Hindi)		

## 10. NON - TEACHING STAFF (AIDED)

Name	Designation
Mrs.R.Maheswari, M.A., Mr.P. Ponraj, Steno Mrs.M.Jayanthi, M.Com., DCS. Dr.S.Bala, M.Com., M.L.I.S., M.Phil., Ph.D. Mr.E.Parasuraman, B.A.	Office Superintendent Typist (Sel.Gr) Lab. Assistant (Sel. Gr) Lab. Assistant (Sel. Gr) Lab. Assistant (Sel. Gr)
Office of COE (Self Support) Mrs.J.Akila, B.C.A. Mr.M.Muthukumar, B.Sc., TTC., Ms.V.Sutha, M.Com., PGDCA Mr.G.Rahul	Junior Assistant Junior Assistant Junior Assistant Office Assistant Cum Driver
Self Supporting Mrs.Ananthi, M.Com., Mrs.R.Padma Ms.K.Gowsalya M.Sc., B.Ed., Mrs.A.Mahalakshmi, M.Sc., Mrs.V.Ahila, B.C.A. Mrs.A. Benitta, B.Sc., B.Ed., Mr.R.Ranjith Kumar, D.E.E.E., Mrs.G.Harini, B.Sc., Mrs.P.Thangamariammal Mr.C.Selva kumar	Typist Lab. Assistant Lab. Assistant Lab. Assistant Lab. Assistant Lab. Assistant Electrician Record Clerk Office Assistant
Mr.K.Arjunan Mr.M.Marikannan Mrs.M.Selvi Mrs.K.Mallika Mrs. M. Muthulakshmi Mrs. V. Jeya Mr. V. Ayyanar	Watchman Sweeper Sweeper Sweeper Gardener Sweeper Scavenger

Name	Designation
Department of Physics	
Dr.P.Chithralekha, M.Sc., M.Phil., Ph.D.	Associate Professor & HoD
Mrs.R.Kavitha Manju, M.Sc., M.Phil.,	Assistant Professor
Dr.K.Renukadevi, M.Sc., M.Phil., B.Ed., Ph.D.	Assistant Professor
(Self Supporting)	
Mr.G.Angumalar, M.Sc., B.Ed., Ph.D.,	Assistant Professor
Mr.K.Velmurugan, M.Sc., M.Phil., Ph.D.,	Assistant Professor
Ms.S.Deva Dharshini, M.Sc.,	Assistant Professor
Department of Chemistry	
Dr.B.Umadevi, M.Sc., M.Phil., Ph.D.,	Associate Professor & HoD
Mr.R.Venkatesan, M.Sc., SLET., NET., GATE.,	Associate Professor
Dr.V.Gomathi Sankareswari, M.Sc., M.Phil., Ph.D.,	Associate Professor
(Self Supporting)	
Dr.M.Sivakavinesan, M.Sc.,(Che)M.Sc.,(Env. Bio Tech)Ph.D.,	Assistant Professor
Dr.D.James Balagan Anand, M.Sc., M.Phil., Ph.D.,	Assistant Professor
Ms. Rajagomathi, M.Sc.,	Teaching Assistant
Department of Botany	
Dr.B.Makesh Kumar, M.Sc., M.Phil., Ph.D.	Associate Professor & HoD
(Self Supporting)	
<b>Dr.K.Marisamy</b> , M.Sc., Ph.D.,	Assistant Professor
<b>Dr.R.Lakshmanan</b> , M.Sc.,Ph.D.,	Assistant Professor
<b>Dr.T.Amutha Priya</b> , M.Sc., Ph.D.,	Assistant Professor
<b>Department of Zoology</b> (Self Supporting)	
<b>Dr.R.Sonia</b> , M.Sc., B.Ed., Ph.D.,	Assistant Professor
Department of Physical Education	
Dr.T.Kothaiammal, B.Sc., M.P.Ed., M.Phil., Ph.D.,	Directress of Physical Edu.
<b>Department of Commerce</b> (Self Supporting)	
Dr.A.Revathi, M.Com., M.Phil., Ph.D.,	Assistant Professor & HoD
Mr.E.Selvakumar, M.Com(CA)., M.Phil.,	Assistant Professor
Dr.S.Vinayasree, M.Com., M.B.A., M.Phil., Ph.D.,	Assistant Professor
<b>Mr.K.Manikandan</b> , M.Sc.,	Assistant Professor

Name	Designation
Department of Business Administration	
<b>Dr.S.Sivasankar,</b> M.B.A., M.Com.,PGDHRM., Ph.D.,	Assistant Professor & HOD
<b>Dr.B.Kirubhaharan,</b> M.B.A.,M.Com.,PGDHRM.,Ph.D.,	Assistant Professor
<b>Dr.S.Umamaheswari,</b> B.E.,M.B.A.,Ph.D.	Assistant Professor
Mrs.T.Suganyadevi, M.Com.,M.Phil.,	Assistant Professor
Department of Electronics	
Mr.S.Sankarganesh, M.Sc.,M.Phil.	Assistant Professor & HOD
<b>Ms.G.Jeyapriya,</b> B.E., (ECE)	Assistant Professor
Mr.V.Sivaramasubbu, M.Sc., M.Phil.	Assistant Professor
Mr.H.Radha Krishnan, M.Sc., M.Phil., M.Tech.,	Assistant Professor
Mrs.S.Shenbagavalli, B.E., (ECE)	Assistant Professor
Department of Costume Design & Fashion	
Mr.S.Thangamuneeswaran, M.Sc.,(T&FD).	Assistant Professor & HOD (i/c)
<b>Ms.S.Gopika,</b> M.Sc., (T&C)	Assistant Professor
Mrs.K.Vijayalakshmi, M.Sc., (T&FD)	Assistant Professor
Ms.M.Manju Priya, M.Sc., (T&FD)	Assistant Professor
Department of Information Technology	
Dr.R.Veeralakshmi, M.Sc., M.Phil., Ph.D.	Assistant Professor & HOD
Mrs.P.Krishnaveni, M.C.A., B.Ed., M.Phil.	Assistant Professor
Mrs.V.Selvarani, M.Sc., M.Phil. NET	Assistant Professor
Mrs.M.Nidyanandam, M.C.A.,M.Phil.	Assistant Professor
Mrs.N.Gowri, M.C.A., B.Ed.,	Assistant Professor
<b>Ms.S.Vidhya,</b> M.Sc	Assistant Professor
Mrs.M. Jagadheswari, M.Sc., M.Phil.,	Assistant Professor
PG & Research Department of Commerce	
Mr.S.Palanikumar, M.Com., M.Phil., SET.,	Assistant Professor & HOD (i/c)
<b>Dr.J.Anand,</b> M.Com(CA).,M.Phil.,Ph.D.	Assistant Professor
Dr.M.Vairavan, M.Com., M.Phil., PGDCA.,Ph.D.	Assistant Professor
<b>Dr.R.Kavitha,</b> M.Com., MBA., M.Phil.,Ph.D.	Assistant Professor
<b>Dr.S.Prabhakar,</b> M.Com., M.Phil., PGDCA., Ph.D.	Assistant Professor
Dr.R.Subha Ranjani, M.Com.,M.Phil., Ph.D.,	Assistant Professor
<b>Dr.V.Amutha,</b> M.Com.,B.Ed., M.Phil., Ph.D.,	Assistant Professor

11. TEACHING STAFF (SELF SUPPORTING )

Name	Designation
Department of Tamil	
Mr. S.Thangamariappan, M.A., M.Phil., SET.,	Assistant Professor & HOD
<b>Dr. S.Anusuyadevi,</b> M.A., M.Phil., SET., Ph.D.,	Assistant Professor
<b>Dr.M.Karthikraja,</b> M.A.,Ph.D.,	Assistant Professor
Ms.R.Gayathri, M.A.,	Assistant Professor
Ms.G.Veerapaiyammal, M.A.,	Assistant Professor
Department of English	
<b>Dr.S.D.Selvasundari,</b> M.A., M.Phil., PGDELT., Ph.D.,	Assistant Professor & HOD
Mrs.K.Jayalakshmi, M.A., M.Phil.,D.Coop.,	Assistant Professor
Dr.G.Prince Rathina Singh, M.A.,B.Ed., M.Phil.,Ph.D.,	Assistant Professor
Mr.M.Marichamy, M.A., M.Phil.,	Assistant Professor
Dr.S.Pravinkumar, M.A.,B.Ed.,M.Phil., Ph.D.,	Assistant Professor
Ms.R.Suganya, M.A., M.Phil., NET.,	Assistant Professor
Dr.R.Saravana Selvakumar, M.A., M.Phil., Ph.D.,	Assistant Professor
<b>Dr.R.Mahalakshmi,</b> M.A., B.Ed., Ph.D., NET	Assistant Professor
Ms.V.Sivasankari, M.A.,	Assistant Professor
Ms.R.Akshaya, M.A., B.Ed.,	Assistant Professor
Ms.J.Harshana, M.A.,	Assistant Professor
Ms.M.Ashwini, M.A., NET.,	Assistant Professor
Ms.S. Anjanadevi, M.A.,,	Assistant Professor
Department of Computer Science	
<b>Dr.A.Gopi Kannan,</b> M.Sc., Ph.D.,	Assistant Professor & HOD
<b>Dr.S.Suganthi,</b> MCA., M.Phil., M.E., Ph.D., NET.,	Assistant Professor
Mrs.S.Indira, M.Sc., M.Phil.,	Assistant Professor
Mrs.V.Jamuna Rani, MCA., M.Phil.,	Assistant Professor
Mrs.B.Monisha, M.Sc.,	Assistant Professor
Mrs.P.Gangalakshmi, M.Sc., M.Phil.,NET.,	Assistant Professor
Mrs.C.Iswarya, M.C.A., M.Phil.B.Ed	Assistant Professor

## 12. NON - TEACHING STAFF (SELF SUPPORTING )

Name	Designation
Mr.E.Kannan, B.Sc.,	Office Superintendent
Mr.R.Sambathkumar, B.Sc.,M.L.I.S.	Senior Assistant
Mrs.S.Veeralakshmi, M.L.I.Sc.,M.Com.,M.Phil.,	Senior Accountant
Mrs.M.Durga Jeyalakshmi, MCA.,	Assistant
Mrs.A.Athilakshmi, M.A.,	Junior Assistant
Mrs.K.Neela, M.Sc.,	Junior Assistant
Mr.S.Ravisankar, D.ECE.,M.C.A.,MCSE	Senior Lab. Assistant
Mrs.S.Rohini, D.T.Ed., B.A.	Lab. Asst. in Allied Lab
Mrs.R.Bhuvaneswari, M.Sc.,B.Ed.,	Lab. Asst. in B.C.A.
Ms.N.Karpaga Lakshmi M.Sc.,	Lab. Asst in PG. Botany
Mrs.R.Maheshwari, B.Sc.,	Lab. Asst in CD & F
Mrs.P.Kowsalyadevi, M.Sc., B.Ed.,	Lab. Asst in CS
Mrs.P.Vigneshwari B.Com.,	Library Assistant
Mr.G.Pitchai	Sweeper
Mr.G.Seeniraj	Sweeper Cum Electrician
Mr.S.Shenbaganathan	Office Asst.
Mr.R.Narayanamoorthi	Waterman Cum Driver
Mrs.C.Kaliammal	Scavenger
Mrs.S.Vellammal	Sweeper
Mr.P.Ramasamy	Driver
Mr. S. Mohammed	Driver
Mr.V.Murugesan	Driver
Mr.V.Venkataswamy	Driver
Mr.T.Shanmugasundaravel	Driver
Mr.R.Kulasekaran	Driver
Mr.K.Muniyasamy	Security
Mr.P.Athimoolam	Night Watchman

Name	Designation
<b>Department of Commerce</b> (Professional Accounting)	
Dr.K.Mariappan, M.Com.,M.Phil.,PGDCAB.,Ph.D.,	Assistant Professor & Head
Dr.S.Manjula, M.Com., M.Phil., Ph.D.	Assistant Professor
Dr.T.Sreeranga Nachiyar, M.Com(CA).,M.Phil.,Ph.D.	Assistant Professor
Mrs.R.Abinaya, M.Com., B.Ed., NET., SET.,	Assistant Professor
Mrs.T.Jeyasree Christopher, B.Sc.,L.L.B.,DCA.,	Advocate
Department of Statistics	
Dr.T.Saratha Devi, M.Sc., M.Phil., Ph.D.	Assistant Professor & Head
Dr.R.Venkateshwara, M.Sc., M.Phil.	Assistant Professor
Mrs.S.Mahalakshmi, M.Sc.,M.Phil., B.Ed., SET.	Assistant Professor
Mrs.T.Mareeswari, M.Sc.,	Assistant Professor
Department of Botany (PG)	
<b>Dr.A.Kala,</b> M.Sc.,Ph.D.,	Assistant Professor
Mr.M. Arunkumar, M.Sc.,M.Phil.	Assistant Professor
Department of BCA	
Mrs.M.Gandhimathi, M.C.A., M.Phil.	Assistant Professor & Head
Mrs.S.Sivasakthi, M.C.A.,M.Phil.	Assistant Professor
Mrs.A.Rajeswari, M.C.A.,M.Phil.	Assistant Professor
Mrs.R.Lavanya, M.C.A., M.Phil.,	Assistant Professor
Department of Commerce (Business Analytics)	
Dr.C.Muthulakshmi, M.Com(CA).,M.B.A.,M.Phil.,NET.,JRF.,Ph.D	Assistant Professor & Head
Dr.S.Shagira Banu, M.Com (CA)., M.Phil.Ph.D.,	Assistant Professor
Mr.G.Saravanan, M.C.A.,	Assistant Professor
Dr.P.Senthil Manikandan M.Com., M.Phil., Ph.D., NET.,	Assistant Professor
Department of Library	
<b>Dr.S.Gandhimathi,</b> M.Li.Sc.,M.Phil.,Ph.D.	Librarian



## A. Academic Council

SL. NO.	Name Designation & Address	Category
1	Dr. M. Subbulakshmi, Prinicipal i/c G. Venkataswamy Naidu College, Kovilpatti - 628502.	Principal i/c and Chairperson
2.	Dr. G. Balasubramania Raja Professor, Department of Communication, Manonmaniumsundaranar University Abishekapatti - 627 012 Tirunelveli Dt.	University Nominee
3	Dr. R. Balasubramanian Professor Dept. of. Comp. Science & Engg. Manonmaniam sundaranar University Abishekapatti - 627 012 Tirunelveli Dt.	University Nominee
4	Dr. B. Revathi Professor Department of Commerce Manonmanium Sundararanar University Abishekapatti - 627 012 Tirunelveli Dt.	University Nominee
5	Prof.(Major) P. Chandra Sekaran Director Sri Sarada College of Education for Women Tirunelveli .	Member (Education)
6	Dr. R.Sampath Kumar Managing Director M/S Kamala Speciality Hopital Pvt. Limited, Kovilpatti	Member (Medicine)
7	Mr. R. Karuppasamy Rose Match Factory M.D Puthukirammam, Kovilpatti.	Member (Industry)
8	CA.T.M. Uduman All Auditor 273-C, Main Road Kovilpatti.	Member (Commerce)
9	Dr. A. Pandiarani Associate Professor Department of Mathematics	Convener Curriculum Development Cell
10	All the Heads of the Departments	Members
11	Mr. R. Venkatesan Associate Professor of Chemistry.	Senior Teacher
12	Dr. V. Gomathi Sankareswari Associate Professor of Chemistry.	Senior Teacher
13	Mr. S. Palanikumar Assistant Professor & HOD of Commerce	Senior Teacher
14	Dr. R. Saravana Selvakumar Assistant Professor of English.	Member Secretary

28

## 13. Statutory Bodies (Governing Body)

SL. NO.	CATEGORY	NAME OF THE MEMBER	DESIGNATION & ADDRESS
1	ChairPerson	Sri.S.Pathy	President, College Committee, Chairman & Managing Director, The Lakshmi Mills Company Ltd. Coimbatore 641 037.
2.	Management Nominee	Sri.R. Gopinath	411, Manchester Regent, Avinashi Road, Coimbatore 641 037
3.	Management Nominee	Sri. Sanjay Jayavarthanavelu	Chairman & Managing Director, Lakshmi Machine Works Ltd, 34A, Kamarajar Road, Coimbatore - 641 018.
4.	Management Nominee	Sri. Aditya Krishna Pathy	Dy. Managing Director, The Lakshmi Mills Company Ltd. Coimbatore - 641 037
5.	Management Nominee	Sri. B. Santhamoorthy	Secretary, The Kuppusamy Naidu Charity Trust for Education and Medical Relief, Coimbatore - 641 018
6.	Management Nominee	Dr.P. Mahendran, Ph.D.,	Secretary, G.Venkataswamy Naidu College, Kovilpatti - 628 502.
7.	Educationist	Dr. A. John De Britto, Ph.D.,	Pro Vice Chancellor - Academics, Joy University, Raja Nagar, Vadakangulam, Near Kanyakumari Tirunelveli Dist - 627116
8.	Industrialist	Dr. S. Ganeshram, Ph.D.,	Former Principal Sri. S.R.N.M. College, Sattur Proprietor, Star Match Industry Kovilpatti.
9.	State Government Nominee	Dr. A. Ravindran, Ph.D., Regional Joint Director of Collegiate Education	O/o. RJDCE Tirunelveli - 627012
10.	University Nominee	Dr. S. Senthil Nathan, Ph.D.,	Professor SPKCEES, Alwarkurichi Manonmaniam sundaranar University Abishekapatti - 627 012 Tirunelyeli Dt.
11.	Ex-Officio	Dr. M.Subbulakshmi, Ph.D.,	Principal i/c.and HOD, Mathematics, G. Venkataswamy Naidu College, Kovilpatti, 628 502.
12.	Senior Most Teacher:1	Dr.A.Pandiarani,Ph.D.,	Associate Professor of Mathematics, G. Venkataswamy Naidu College, Kovilpatti, 628 502.
13.	Senior Most Teacher:2	Dr.B.Umadevi,Ph.D.,	Associate Professor of Chemestry, G.Venkataswamy Naidu Colege, Kovilpatti, 628 502.
14.	Member Secretary	Dr. B.Makesh Kumar, Ph.D.,	HOD, Dept.of Botany & Director i/c G. Venkataswamy Naidu College, Kovilpatti, 628 502.

## 14. CONVENORS OF VARIOUS COMMITTEE

#### **Co-ordinators**

Dr. M.Subbulakshmi, Principal In-charge (Aided)
Dr. B. Makesh Kumar, Director In-Charge (Self Supporting)

	Aided
1. STAFF COUNCIL	
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Members	Dr. A.Pandiarani Dr. B.Uma Devi Dr. P.Chithralekha Dr. B.Makesh Kumar Dr. T.Kotahaiammal Mrs. R.Maheshwari (Office Superintendent) Mrs. R.Kavitha Manju (Staff Representative)
2. ADMISSION COMMITTEE	
Convener	Dr. M.Subbulakshmi
Members	Dr. A.Pandiarani Dr. B.Uma Devi Mr. R.Venkatesan Mr. P. Ponraj
3. DISCIPLINE COMMITTEE	
Chairman	Dr. M.Subbulakshmi
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4. COLLEGE UGC LIASON COMMITTEE	
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Members	Dr. B.Makesh Kumar Mrs. R.Maheswari

## **B. Result Passing Committee**

SL. NO.	Name Designation & Address	Category
1	Dr. M. Subbulakshmi, Prinicipal i/c G. Venkataswamy Naidu College, Kovilpatti, 628502	Chairperson
2.	Dr. P. Arumugam Professor Department of Statistics Manonmanium Sundararanar University Tirunelveli - 12	University Nominee
3.	Dr. S. Monikandan Professor Department of Mathematics Manonmanium Sundararanar University Tirunelveli - 12	University Nominee
4.	Dr. B. Uma Devi Head of the Department of Chemistry G. Venkataswamy Naidu College, Kovilpatti-628 502.	Controller of Examination
5.	Dr.A. Pandiarani Associate Professor G. Venkataswamy Naidu College, Kovilpatti-628 502.	Senior Teacher
6.	Heads of all the Departments	Members

#### C. Finance Committee

SL. NO.	Name Designation & Address	Category
1	Dr. M.Subbulakshmi, Prinicipal i/c, G. Venkataswamy Naidu College, Kovilpatti, 628502	Chairperson
2.	Dr.B. Umadevi Associate Professor of Chemistry & HOD G. Venkataswamy Naidu College.	Member
3	Dr. B. Makesh Kumar Associate Professor of Botany & Director In-Charge G. Venkataswamy Naidu College.	Member
4	Mrs. R. Maheswari Office Superintendent / Finance Officer G. Venkataswamy Naidu College.	Member Secretary

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Members	nit51) Dr. A. Revathi Mr. s. Jeyakurumban Ms.S.Geetha nit52): (RRC) Dr. K. Renukadevi Dr. T. Amuthapriya Mr. K. Velmurugan	Convener Members	Mr. M. Marichamy Dr. M. Vairavan Ms. V. Sivasankari Mrs. R. Lavanya Mr. G. Saravanan Mrs. T. Mareeswari Ms. J. Harshana Ms. S. Vidya Mrs. T. Suganyadevi
	11. N.S.S. ADVIS	ORY COMMIT	TEE
		athi (Unit-51) ukadevi (Unit - arichamy (Unit	•
	12. SPORTS (	COMMITTEE -	
Convener Members	Dr. M. Subbulakshmi Dr. T. Kothaiammal Dr. A. Pandiarani Mrs. R. Maheswari		Mr. S. Thangamariappan Dr. S. Sivasankar Mrs. K. Jayalakshmi Dr. R. Subha Ranjani
	13. COUNSELLING, CAREER O	GUIDANCE & PL	ACEMENT CELL
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	Aided	S	elf Supporting
	5. HAND BOOK	« & CALENDA	R
Convener Members	Dr. R. Krishnaveni Mr. E. Selvakumar Mr. P. Ponraj	Convener Members	Mr. H.Radha krishnan Ms.R.Suganya Dr.R.Venkateshwara Mr.M.Karthik Raja Ms.S.Gopika
	6. TIME TABLE	COMMITTE	E
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Members	Mrs. S. Valarmathi		
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			Mrs. A. Rajeswari
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	22. YOUTH WELF	ARE COMMITTE	Ε
Convener	Mr. S. Jeyakurumban		
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	23. TRANSPORT, MEDIA	A & PUBLIC RELA	ATIONS
Convener	Dr. M. Sankareswari	Convener	Mr. V. Sivaramasubbu
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	14. LIBRARY ADVI	SORY COMMITTEE		
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	15. NATU	RE CLUB		
Convener Members	Dr. A. Kala Dr. R. Lakshmanan Dr. R.A. Sonia	Convener Ms. G. Jeyapriya Members Dr. K. Mariappan Dr. S. Prabhakar Dr. R. SubhaRanjani Mrs. V. Jamuna Rani Ms. J. Harshana		
	16. QUI	Z CLUB		
Convener Members	Dr. D. James Balagan Anand Mr. G. Angumalar Ms. B. Esakkiammal	Convener Dr. R. Veeralakshmi Members Dr. S. Gandhimathi Dr. M. Vairavan Mr. S. Thangamuneeswaran Ms. V. Sivasankari Ms. R. Akshaya		
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30. NATIONAL 5. Bala 31. ENTREPRENEU E. Selvakumar K. Marisamy 32. OUTCOME BASED E	Convene	Dr. S. Gandhimathi  NT CELL  Dr. C. Muthulakshmi Dr. S. Manjula Dr. S. Pravinkumar Dr. S. Prabhakar Mrs. M. Nidyanandam Dr. S. ShagiraBanu		
31. ENTREPRENEU E. Selvakumar K. Marisamy	R DEVELOPME Convener	Dr. C. Muthulakshmi Dr. S. Manjula Dr. S. Pravinkumar Dr. S. Prabhakar Mrs. M. Nidyanandam Dr. S. ShagiraBanu		
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SEI GOTCOINE BASEB E	DUCATION CELL &	NEP CELL		
Sulthan Akthar vathi Inkareswari Ia mes Balgan Anand	Convener Members	Dr.S.D.Selvasundari Dr.T.Saradha Devi Dr.C.Muthulakshmi Mrs.M.Nidyanandam Dr.T.Sreeranga Nachiyar Mr.H.Radha Krishnan Dr. V. Amutha Dr.S.Umamaheswari Ms.V.Sivasankari Dr.T.Viji Mrs.R.Lavanya Mr.S.Gopika		
33. NCC & UNIF	ORMED SERVICES	Mrs.C.Iswarya		
S. Sivasankar enuka Devi muthapriya Ashokkumar	Convener Member	Lt. Dr. S. Sivasankar Mr.S. Thangamuneeswarn Mrs.B. Monisha Dr.P.Senthil Manikandan Mrs.T.Suganyadevi		
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	24. CC	JMER CLUB			
	Convener	Dr. S	S. Vinayashr	ee	
	Members	Ms.	V. Devika		
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	26	. YO	GA CLUB	TVII ST BITA VATTES VATT (BEALDAD)	
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				@Shanmugam	
	Dr. F	1. 50	onia		
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	Convener	Mr.	R. Venkates	an	
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	Convener	Mr.	G. Anguma	lar	
	Members	Dr.	H.M. Sultha	n Akthar	
	29. GVN TIMES, A	NNI	JAL MAGZIN	E & LIMEX	
Convener	Dr. K. Marisamy		Convener		
Member	Dr. A. Revathi		Member	Mr. S. Palanikumar	
	Mr. K. Velmurugan			Mrs. A. Rajeswari	
	J			Dr. S.D. Selvasundari	
				Mr. H. Radha krishnan	
				Mrs. B. Monisha	
				Ms. M. Manjupriya	
				Ms. N. Ashwini	
			l	IVIS. IV. ASHWIIII	

Aided			Sel	f Supporting	
	39. INNOV	ATION AN	ID INCUBATION C	ELL	
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	Members	Mr. S. S	Sankar Ganesh		
		Mr. S. 7	Thangamunees	waran	
		Dr. R. K			
			uganthi		
			enthil Manikan	dan	
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	Convener		Pravinkumar		
	Members		S. Sivasankar		
			. Krishnaveni		
			. Marichamy Saravanan		
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	Convener		Anusuyadevi		
	Members		S. Sivasakthi		
			5. Manjula . Anand		
			J. Anand R. Venkateshwara		
			l. Gowri		
		Dr. R. ľ	Mahalakshmi		
		Mrs. S	. Indira		
		Mrs. S	. Shenbagavalli		
			Shagira Banu		
			Jmamaheswar 	i	
		Dr. T. V	-		
			. Karthikraja . Vijayalakshmi		
	42 DUTUURAAL				
_	42. PUTHUMAI P	EININ & I/	AMIL PUTHALVAN		
Convener			Convener	Dr. J. Anand	
Mamhar	Dr. V. Gomathi Sanka	reswari	Members	Ms. V. Sivasankari Ms. S. Gopika	
Members	Mr. P. Ponraj			Mr. R. Sambathkumar	
				Mrs. K. Neela	

Aided			Self Supporting	
	35. E	XAMINATI	ON COMMITTEE	
Dept. of	Dept. of Physics Staff Members		PG Dept. of Commerce Staff members & Mr. R. Sambathkumar (Senior Assistant – Office)	
	3	6. JUNIOR	JAYCEE WING	
Convener Dr. G. Pr Member Dr. S. Pr Mrs. M. Mrs. T. N Mrs. K. V Ms. G. V			ince Rathina Singh avinkumar Nidyanandam Mareeswari Vijayalakshmi Yeerapaiyammal	
Convener Mrs. M Member Mrs. S. Mrs. R. Mrs. K. Mrs. C.			. Gandhimathi Shenbagvalli Lavanya Abinaya Iswarya Ashwini	
38	3. DIGITAL LEARNING	CLUB (MC	OOC / NPTEL, SPOKEN TUTORIAL)	
Convener Ms. V. Devika  Members Ms. G. Jethruth Thersa Ms. S. Maheswari Mr. S. Jeyakurumban		ri	Convener Mrs. V. Selvarani Members Mrs. M. Gandhimathi Dr. C. Muthulakshmi Ms. R. Suganya Mrs. S. Mahalakshmi Dr. T. Sreeranga Nachiyar Mrs. S. Shenbagavalli Mrs. P. Gangalakshmi Ms. S. Gopika Dr. V. Amutha Ms. S. Vidhya Ms. T. Suganyadevi	

## 14.1. INTERNAL QUALITY ASSURANCE CELL

Email ID: gvnciqac@gmail.com

1. Member from management : Dr. P. Mahendran

Secretary

2. Chairperson : Dr. M. Subbulakshmi

Principal in-charge

3. Advisors : Dr. A. Pandiarani

Associate Professor of Mathematics

Dr. B. Umadevi

Head & Associate Professor of Chemistry

4. Co-ordinator : Mr. R. Venkatesan

Associate Professor of Chemistry

Cell: 70104 89954

Email ID: gvnrvenkatesan@gmail.com

5. Assistant Co-ordinator : **Dr. R. Saravana Selvakumar** 

**Assistant Professor of English** 

6. Teaching Staff members : Mrs. R. Kavitha Manju

**Assistant Professor of Physics** 

Dr. K. Renukadevi

**Assistant Professor of Physics** 

Mr. S. Sankar Ganesh

Head & Assistant Professor of Electronics

Dr. A. Revathi

Head & Assistant Professor of Commerce

Mr. G. Angumalar

**Assistant Professor of Physics** 

Dr. N. Shunmugapriya

**Assistant Professor of Mathematics** 

Mrs. V. Selva Rani

Assistant Professor of IT

Dr. S. Suganthi

Assistant Professor of Computer Science

Aided			S	elf Supporting		
	43. EQU	AL OPP	ORTUNITY CELL			
Chairman Convener Members	Dr. M. Subbulakshr Dr. P. Chitralekha Dr. E. Sucila Dr. A. Revathi	mi	Members	Mr. S. Sankar Ganesh Dr. T. Saratha Devi Lt. Dr. S. Sivasankar		
44. SC / ST CELL						
	Convener Dr. Members Dr. Dr. Mr.					
	45. INDU		RELATIONS CE			
	Chairperson Dr. M Convener Dr. M Members Dr. K Dr. A Dr. C Mr. I Dr. N			i hmi		
	46. /	Anti Dı	ug - Club			
	Convener Members	Mr. I	. Lakshmana E. Selvakuma Λ. Sivakavine	r		

## 14.2. ANTI RAGGING COMMITTEE

(2025 - 2026)

1.	Dr. M.Subbulakshmi	Principal In-charge	94424 45027
2.	Dr. E. Sucila Associate Professor Department of Mathematics	Convener	94862 43760
3.	Dr. B. Makesh Kumar Director i/c Associate Professor & HoD Department of Botany	Member	99523 44431
4.	Dr. R. Veeralakshmi Assistant Professor & HOD Department of Information Technology	Member	94887 30081
5.	Mrs. R. Maheswari Office Superintendent	Member	99409 99482
6.	Mr. A.T. Rajaram Inspector of Police, West Police Station, Kovilpatti.	Member	94424 99100
7.	Mr. G. Alwarsamy Sivakumar Advocate, Kovilpatti	Member	94431 21808
8.	Mr. M. Muthuraj V.A.O., Appaneri	Member	93848 30271
9.	Mr. R. Saravana Muthu Dinamani (Correspondent)	Member	94434 63288
10.	Mr. K. lyyadurai, Parent	Member	97876 05858
11.	Mr. Seenivasan, Parent	Member	70109 68050
12.	Mr. S. Ayyappasamy, Parent	Member	99658 51327
13.	Mr. G. Kasirajan Parent	Member	90955 77110
14.	Ms. V. Lavanya Student II M.Sc. (Mathematics)	Member	90038 61794
15.	Ms. S. Anbumeenakshi Student	Member	63832 42801

24\*7 ANTI RAGGING HELP LINE TOLL FREE NO. 1800-180-5522 email: helpline@antiragging.net

7. Administrative staff members: Mrs. R. Maheswari

Office Superintendent

8. Local Society Nominee

and Alumni

: Mr. I. S. Krishnasamy (Rtd)

Head & Associate Professor of Botany

Alumnus

9. Employers/Industrialists : Mr. S. Panneerselvam

Junior Officer - Cashier The Lakshmi Mills Company,

Kovilpatti

10. Students' Representative : 1. Ms. V. Lavanya

II M.Sc., Mathematics

2. Ms. S. Anbumeenakshi

III B.Com.,



"Education is the manifestation of the perfection already in man."

#### 15. General Information

#### 15.1. College Timing

#### **WORKING HOURS (Aided)**

 STUDENTS
 : 10.00 a.m. To 4.00 p.m.

 STAFF MEMBERS
 : 10.00 a.m. To 4.00 p.m.

 OFFICE
 : 9.30 a.m. To 5.15 p.m.

#### **WORKING HOURS (Self Supporting)**

STUDENTS : 9.50 a.m. To 3.45 p.m. STAFF MEMBERS : 9.30 a.m. To 4.20 p.m. OFFICE : 9.15 a.m. To 4.45 p.m.

#### 15.2 Infrastructural Facilities

- Spacious and well aerated class rooms.
- Centralized and Department libraries for students' benefit.
- ✓ Spacious well equiped and state of art laboratories
- ✓ INFLIBNET
- A Modernized Auditorium that can accommodate about 1200 Students.
- Uninterrupted power supply.
- ✓ Canteen and students' store in the college premises.
- Separate Rest rooms for Boys and Girls.
- Immediate Medical Aid Centre for Girls.
- RO Treated water facility.
- ∠ College bus facility for girls.

# 14.3. WOMEN'S CELL (Vishaka Committee) & INTERNAL COMPLAINT COMMITTEE

S.No.	No. Name & Designation Category		Address
1.	Dr. M. Subbulakshmi Principal i/c,	Chairperson	G.Venkataswamy Naidu College, Kovilpatti - 628502 Ph. 9442445027
2.	Dr. P. Chithralekha Associate Professor & Head	Convener	Department of Physics G.Venkataswamy Naidu College, Kovilpatti - 628502 Ph. 9443138833
3.	Dr. B. Umadevi Associate Professor & Head		Department of Chemistry G.Venkataswamy Naidu College, Kovilpatti - 628502 Ph. 9366720813
4.	Mrs. R. Kavitha Manju Assistant Professor	Member	Department of Physics G.Venkataswamy Naidu College, Kovilpatti - 628502 Ph. 9751908884
5.	Dr. R. Veeralakshmi Assistant Professor & Head	Member	Department of Information Tech. G.Venkataswamy Naidu College, Kovilpatti - 628502 Ph. 7358897476
6.	Dr. S.D. Selvasundari Assistant Professor & Head	Member	Department of English (SFC) G.Venkataswamy Naidu College, Kovilpatti - 628502 Ph. 9600818745
7.	Ms. R. Maheswari Office Supeintendent	Member	G.Venkataswamy Naidu College, Kovilpatti - 628502 Ph. 9940999482
8.	Mr. B. Parameshwari	Member	Reformative Action Instittute 2/22, West Street, Valinaykipuram, Kadaliyur Ph. 9442994020
9.	Ms. Jayashree Christopher Advocate	Member	666, Kamaraj Nagar West, Manthithoppu Road, Kovilpatti Ph. 8610234373
10.	A. Aruna Student	Member	54, Thari Office Street, Sankaralingapuram, Kovilpatti Ph. 9342911865
11.	M. Selvi Scavenger	Member	G.Venkataswamy Naidu College, Kovilpatti - 628502

#### 15.4. Value Added Courses and Skill oriented courses

In this knowledge-blooming era, it is essential for youngsters to acquire both core and interdisciplinary expertise. To fulfill these skills, various departments offer practical oriented Add-on Courses for all undergraduate students. These courses are designed to enable students to:

- ∠ Acquire specialized skills in addition to major subjects.
- Enhance their employability by gaining knowledge in diverse fields.
- Stay updated with the latest trends and advancements in different areas.
- ∠ Develop communication skills.
- Foster critical thinking and problem-solving abilities through practical applications.
- Equip themselves with the necessary tools to succeed in a competitive global environment.

#### 15.5. Ragging and its consequences

- According to ACT No.7 of 1997 of the Tamil Nadu Prohibition of Ragging Act, ragging in educational institutions in the State of Tamil Nadu is prohibited.
- Students found indulging in ragging junior or fellow students, whether inside the institute or outside the premises, will be liable to be RUSTICATED from the college, besides being handed over to the appropriate civil authority for action in accordance with the law.
- Whoever directly or indirectly engages in, supports, or promotes ragging will face up to two years in prison and a fine of ten thousand rupees.
- Any student convicted of an offence under section 4 shall be dismissed from the educational institution, and such

- Separate Air-Conditioned Computer Labs for UG, PG, & Research Programs with Broadband Internet Connection.
- Computer Labs are equipped with the latest technology / hardware / software.
- Modernized English Language Laboratory to improve every student's communication skills.
- Air-Conditioned Seminar Hall.
- ∠ Public Address System for all classrooms.
- Postoffice facility.
- Separate two wheeler & four wheeler parking sheds for staff and students.
- ∠ CCTV Surveillance cameras are installed every where on the campus.

#### 15.3. Placement and Career Guidance Cell

- A Career guidance and placement cell is a vital resource center within a college that assists students in identifying and achieving their career goals.
- This cell serves as a bridge between the students and the job market by providing various opportunities for students to interact with industry professionals, understand job market trends and develop relevant skills.
- This cell provides a range of services to students including career counselling, personality development programs, workshops on resume writing and interview skills & job placement assistance.
- It also facilitates campus placements, job fairs, bringing employers to the campus to recruit students.

Jeans, half sarees, tight-fittingt-shirts, see-through clothes, sleeveless tops, and leggings are banned on the college campus.

#### 15.8. Identity card

Every admitted student will receive an identity card duly attested by the Principal. They should wear the identity card till they present on campus. Students canonly attend the classes if they wear the identity card. I fld-Cardislost, the student should report the same immediately to the college office, and get a duplicate without delay paying the fees due for a duplicate card.

#### 15.9. Attendance and Leave Particulars

The college planner mentions that all students should attend classes on all working days. As per the university norms, a student is eligible to appear for these mester examination only if they have secured 75% attendance in theory and practical classes. While taking leave, students should collect their leave application form from the students' store and then get it duly signed by the parent, class in charge, and the Principal / Director.

#### 15.10. Campus Discipline

- (I) Every student's moral responsibility is to maintain the campus's dignity, decency, and decorum.
- (ii) Students must maintain good conduct by a biding ther ules and regulation soft he institution.
- (iii) Students being found as defaulters will be suspended from the college, and their parents will be informed to withdraw the student from the college or the name will be struck off the roll.

student shall not be admitted to any other educational institution.

The decision of the head of the educational institution shall be final for any student who has indulged in ragging under Sub-Section(1).

#### 15.6. Rules and Regulations

Students must read the rules and regulations carefully so as to make themselves familiar with the norms followed in the institution. In case of any clarification, the students should consult the respective class coordinator/HOD. They should also follow the instructions issued from time to time by the competent authorities. The ignorance of rules and regulations shall not be an excuse for any breach of discipline.

#### 15.7. Dress code

- Students should attend college in formal attire, adhering to the dress code stipulated by the college.
- Boys should come to college wearing full pants and a formal shirt, which must be fully buttoned except for the collar button.
- Boys should avoid wearing T-shirts, shirts with logos and letters, jeans, kurtha, hats, or caps.
- ∠ Common assembly Prayer.
- Boys must maintain a neat appearance; informal or colored hair and sporting beards are prohibited.
- Girls are expected to dress decently. Girls can wear only sarees or salwar suits with a Shawl (pinned V-shaped) to go to college.
- Out of respect for Indian traditions, students should avoid wearing tight, transparent, sleeveless, orrevealing clothes and should dress appropriately.

(x) Students who leave or return to the college campus during class hours may do so only after getting permission from the principal or director.

#### 15.11. Classroom Discipline and Conduct

- (I) Students are expected to follow the classroom decorum.
- (ii) Students are expected to be in the classroom for the lectures before the faculty arrives
- (iii) Assignments and projects should be the student's original work. Students are expected to be punctual and should try to submit their assignments on time
- (iv) Fans, lights, and other electrical devices should be switched off after the lecture is over. Students are expected to cooperate.
- (v) Students should be regular and punctual in attending all classes. They must have 75% attendance to appear for the semester examination.
- (vi) Students who fall sick during classes may be permitted to go home only after their parents or guardians have been informed.
- (vii) Boys and girls should not interact unusually on the college premises. They should also not exchange contact numbers, notes, books, food, etc. Violation of this will result in the student's expulsion from the college.
- (viii) Celebrations of birthdays, applying colour powder to others, lighting crackers, etc., are strictly forbidden on the college premises.

#### 15.12. Library Discipline

- (I) The library is open from 9.30 a.m. to 5.00 p.m. on all working days.
- (ii) Students can borrow a maximum of four books for UG programmes and Six books for PG programmes, respectively.
- (iii) Absolute silence should be maintained in the library.

- (ii) Dedication to the work allotted, Devotion to the studies, and Discipline in routine life are the three traits a student must develop
- (v) The following are considered Violations of discipline/misconduct.
  - Indulging in revolutionary or inter disciplinary activities such as damaging the fitments & equipment in rooms / corridors / toilets / common rooms / class rooms / laboratories.
  - Possession of a cell phone inside the campusis banned. In the case of defaulters, either the cell phone will be seized, or they will be fined and suspended for 30days.
  - Showing is regard for rules, regulations, and notices displayed / promulgated from time to time.
  - ✓ Failing to use proper form for college out pass.
  - Failing to keep news papers / magazines properly after reading in the Library.
  - ✓ Failing to adhere to college timing.
  - ✓ Failing to attend special classes as per the timetable.
  - Failing to pay college fees / fines / other charges with in the stipulated time.
  - ✓ Failing to follow safety measures in the laboratories.
- (vi) Smoking and alcohol intake are strictly prohibited. Any student found violating this will be dismissed from the college.
- (vii) Boys should not enter the placesre served/allotted to the girls, suchas the classroom, laboratory,library,seminarhall, canteen,commonhall,etc.
- (viii) Students are advised not to bring valuable things such as ornaments, cash, electronic gadgets, etc.
- (ix) Students should not bring any one other than parents / guardians into the campus without prior permission.

#### 15.14. Vehicle rules

- (I) Students should ensure that they park their two / fourwheelers properly and systematically. Parking shall be done only at the specified parking area indicated by the college.
- (ii) Wearing helmets and following traffic rules is necessary for safety.
- (iii) Students should have a valid driving license and submit a photocopy to the office.
- (iv) If a student is found driving rashly / carrying an excess number of students, they will face disciplinary action. All students shall look at themselves with pride and a sense of belonging to the family of G.V.N College. The students maintain the decorum of the college, thus making themselves good members of the team and society and proving to us valuable citizens of the country.

#### **CURRICULUM**

#### Choice Based Credit System (CBCS)

Higher education in India is going through a phase of rapid expansion, competing with national and international standards. Under the impact of globalization a need for reforming the higher education system in - line with the needs and expectations of society has been felt necessary. In response to this trend, the institution has introduced the Choice Based Credit System (CBCS) for students admitted to various programs from the academic year 2020-21 and onwards.

#### **Outcome Based Education**

The OBE Curriculum at both the UG and PG levels is designed based on the Outcome-Based Education (OBE) approach. The central aspect of OBE is to set measurable learning

- (iv) Students should refrain from sub-lending the library books to any person.
- (v) Students should not write, underline, or make any marking in the Library book or cause any damage.
- (vi) Students who receive books should examine them and report any damage to the librarian. If they fail to do so, they will be held responsible for any damage that may be detected afterwards.
- (vii) All borrowed books must be returned within 15 days from the issue date. Books can be renewed and provided if no other student requires them. For renewal, the book must be presented to the librarian for inspection.
- (viii) If the borrowed book is not returned on the due date, an over- due charge of Rupee 1/- (one) per day will be collected. For overdue charges, intervening holidays will also be included.
- (ix) As per Government order, If a book is lost or damaged, will purchase a new book in the book shop or an amount of double the cost of the book plus 25% fine amount must be paid.
- (x) Transfer and Conduct Certificates will be issued to students only after they produce a "NO DUES" Certificate.

#### 15.13. College Bus Discipline

- (I) The female students travelling by college bus should always have their bus pass and college identity card with them.
- (ii) The students travelling by college bus must pay their bus fee on or before the date specified by the institution.
- (iii) The boarding point of every student must be mentioned in the office at the time of bus fee payment, and if there are changes in the boarding point, they should be informed to the office beforehand.
- (iv) Students should not reserve seats on the bus for their friends.
- (v) Students should maintain discipline inside the bus. In the case of Indiscipline, severe action will be taken.

#### **CONTINUOUS INTERNAL ASSESSMENT (CIA):**

# The Continuous Internal Assessment shall comprise the following Components

Assessment Type	Nature of Test		Maximum Marks	Internal Assessment
Internal	Written Test - I		50 (Reduced to 20)	20 Marks
Internal	Written Test - II (Model Exam)		75 (Reduced to 20)	
Other Components	Seminar/ Assignment/ Article Review/ Paper Presentation	Student must complete at least one of the given components	2	2 Marks
	Written Quiz	twice in each semester	2	2 Marks
Attendance (for only those who have 80-100% attendance)	-		1	1 Mark
,	Total			25 Marks

#### Split - ups for $\boldsymbol{K}$ level and Other Components :

Component	UG Knowledge Level	PG Knowledge Level
Assignment	K3 & K4	K4 & K5
Seminar	K2	К3
Quiz	K1	K1

#### I. Course Evaluation for UG Programmes:

#### CIA Question Paper Pattern

Section s	Marks	K Level	Total Marks
Section A (3+3=6 Questions) one mark for each correct answer (MCQ)	6 x 1 = 6	K1 & K2	6 Marks
Section B (Either / or Type Questions) Both options of same level. five Marks for each correct answer	4 x 5 = 20	K3 - 2 Questions K4 - 2 Questions	20 Marks
Section C (Inernal Choice (Either / or) Type Questions) Both options of same level Eight Marks for each correct answer.	3 x 8 = 24	K4 - 2 Questions K5 - 1 Questions	24 Marks

outcomes for programmes and courses and then align them with teaching learning and assessment processes. Bloom's Taxonomy has been used as the basis for setting learning outcomes, teaching methods, and student assessments.

#### **EXAMINATIONS**

#### **CONDUCT OF EXAMINATIONS**

The Office of the Controller of Examination shall conduct End Semester Examination (ESE) comprising Theroy Practical, Online and Comprehensive Examinations. The college follows 25: 75 pattern for UG & PG (25 Marks for Continuous Internal assessment (CIA) and 75 Marks for End Semester Examinations (ESE).

#### **Examination Process:**

The CIA shall be conducted during semester and ESE shall be conducted at the end of each Semester.

CIA	Portion	After	Marks	Time	Total Marks
_	Unit I, II and III (Half Unit)	45th Working Day	50	2hours	Converted to 20
<b>  </b> (Model Exam)	All five Units	80th Working Day		3hours	Marks

ESE	Portion	After	Marks	Time
I	All five units	90 <sup>th</sup> Working Day	75	3 Hours

#### End Semester Examinations are conducted twice in a year Odd Semester - November **Even Semester – April**

- Students mandatorily apply for all courses of the current semester and can select courses of reappearance, if any, from previous semesters and pay the fee applicable.
- Students must apply for the End Semester Examinations and pay the prescribed fee well in advance to enable the O/o CoE to plan and put in place the logistics required.
- Students who don't pay the fee before the last date for payment of fee would not be able to write the End Semester Examination.
- Students will have the option of writing the End Semester Examination in the Syllabus regulation of period of study for a maximum of THREE years only after the completion of the programme. On expiry of three years, the students will have to take the examination in the syllabus regulation in vogue at the time of writing examination on an equivalent paper decided by the Chairman, Board of Studies.

#### Attendance Requirements to Appear For Examinations (Both theory & Practical Courses)

- Absent for one period in any session (forenoon or afternoon) shall be treated as absent for half a day.
- The monthly statement of attendance will be displayed on the Department Notice Board by the respective departments within the first five working days of the following month.
- Students should earn a minimum of 75% attendance in the current semester to become eligible to write the End Semester Examinations (ESE).
- Students who earn attendance less than 75% but 65% and above are not eligible to appear for the current semester examinations. However, the Principal may condone the lack of attendance of those students on the following grounds and permit them to write End Semester Examinations (ESE), after the payment of condonation fee and submission of relevant documents:
- Major Surgery-Accident which demands a complete rest and other ailments which demands intensive care.
- The cause of the long period of absence should be in formed to the Principal within a weeks time and get the leave sanctioned.

#### Model Examination & End Semester Examination Question Paper Pattern

Sections	Marks	K Level	Total Marks
Section A one mark for each correct answer (MCQ) Two questions from all the 5 units	10 x 1 = 10	K1 - 5 Questions K2 - 5 Questions	10 Marks
Section B (Either/or Type Questions). One question from all the 5 units/ Both options from the same unit/same level. Five Marks for each correct answer	5 x 5 = 25	K3 2 Questions K4 2 Questions K5 1 Question	25 Marks
Section C (Either/or Type Questions). One question from all the 5 units/ Both options from the same unit/same level. Eight Marks for each correct answer	5 x 8 = 40	K3 1 question K4 2 questions K5 2 questions	40 Marks
Tota	1		75 Marks

#### II. Course Evaluation PG Programmes:

#### **CIA Question Paper Pattern**

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#### End Semester Examination & Model Exam Question Paper Pattern

Section	Marks	K Level	Total Marks
Section A one mark for each correct answer (MCQ) Two questions from all the 5 units	10 x 1 = 10	K1 - 5 Questions (Q.No. 1,3,5,7,9) K2 - 5 Questions (Q.No. 2,4,6,8,10)	10 Marks
Section B (Either/or Type Questions). One question from all the 5 units/ Both options from the same unit/same level. Five Marks for each correct answer	5 x 5 = 25	K2 2 Questions K3 2 Questions K4 1 Question	25 Marks
Section C (Either/or Type Questions). One question from all the 5 units/ Both options from the same unit/same level. Eight Marks for each correct answer	5 x 8 = 40	K4 1 questions K5 3 questions K6 1 questions (K6 Compulsory)	40 Marks
To	tal	'	75 Marks

Open Book System: Open Book Examination (OBE) as an alternative assessment mode for students who opt open elective self study course titled Traditional Life sciences and Ecological Knowledge in IKS (U23B060E) as a model course for the students admitted during the Acodemic Year 2023 - 2024 and onwards.

The following punishments will be given to the students, when they indulge in malpractices in C.I.A., Model. Practical and End Semester Examinations.

	Category	Action
1.	Possession of notes, books, bits or any incriminating material but not attempted to copy.	The Particular examination will be cancelled.
2.	<ul> <li>✓ Candidate found in possession of mobile phone / electronic gadgets or the material written in the form of printed / Xeroxed / hand written on paper, cloth, scale, furniture etc., but not found to have copied from the material.</li> <li>✓ Candidates leaving the hall within half an hour from the commencement of examination, with or without question / answer paper.</li> <li>✓ Candidates being abetted by the another candidate but not in possession of any incriminating materials / and not made use of it in the examinations.</li> </ul>	The Particular paper and the subsequent papers will be cancelled including supplementary and additional subjects.  However the result of the examinations written prior to that date of malpractice will be published.
3.	<ul> <li>         Z Candidates found copying from the mobile phone / electronic gadgets or other incriminating materials owned or written on hand etc, or borrowed in the form of printed/ xeroxed / handwritten or in any other means ie. Written on paper, cloth, scale, furniture or answer book of another candidate etc.     </li> <li>         Z Candidate knocking away his / her own or any other candidates answer scripts from the table.     </li> </ul>	The particular examination taken by the candidate and the examinations taken prior to the date of malpractice stand cancelled and he/she will not be permitted to write the rest of the examinations, if any, in that semester, including supplementary / additional subjects of examinations.
4.	<ul> <li>Inserting previously written answer sheets brought from outside, aiding or assisting for copying from additional book pilfered already or passing on written bits for copying.</li> <li>Candidate refusing to accompany the Hall Superintendent or to the Principal on account of his / her malpractice of exhibiting verbal resistance inside or outside the examination hall or running out of the hall with or without the answer paper or script.</li> <li>Candidate knocking away the question or answer papers from the Chief Superintendent / Hall Superintendent or any other official who possesses them.</li> <li>Candidate employing somebody to write examinations in his/her place (case of impersonation).</li> <li>Candidate threatening or abusing or showing physical resistance to the invigilators or any other College personnel or exhibiting insubordinate behavior inside or outside the examination hall</li> </ul>	The particular examination taken by the candidate & the examinations taken prior to the date of malpractice stand cancelled and he / she will not be permitted to write the rest of the examinations, if any, in that semester. Also he/she will be debarred from writing the next semester examinations that follow, including supplementary / additional subject of examinations. Though the above penalties are stipulated for various malpractice cases, it is left to the discretion of the Examination Committee to affirm, reduce and enhance the penalty depending upon the nature of malpractice.
5.	Candidates are writing unwanted content in their answer scripts that is unrelated to	It will be treated as malpractice, and the answer script will not be corrected.
	the subject matter.	the answer script win not be corrected.

Students who earn attendance between **55% and 64%** are **not eligible** to appear for the current semester examinations. However, they can write arrear courses, if any. They are permitted to continue their studies in the next semester; while continuing in the next semester, they have to earn combined attendance of **75%** or more by taking the average of the attendance earned in the current and the previous semester.

These candidates are eligible to write previous semester subjects along with the current semester courses. Otherwise, they will not be permitted to appear for both the previous semester and current semester courses and they have to redo the program from the previous semester and in the following academic year, if vacancy is available, after obtaining the approval from the Manonmaniam Sundaranar University through the Principal and the Head of the Department concerned.

Candidates who earn attendance **below 55% are not eligible** to write the examination in the current semester subjects and **also have to discontinue** the course and re-join in the same semester in the next academic year, if vacancy is available, with proper approval from the Manonmaniam Sundaranar University through the Principal and the Head of the Department concerned. These candidates are eligible to write arrear subjects, if any.

A candidate who has secured **less than 65%** of attendance in the final semester has to compensate his/her attendance shortage in a manner to be decided by the Head of the Department concerned and the Principal, after re-joining the course.

#### <u>Disciplinary Action on Malpractice in Examination:</u>

Student shall not indulge in any form of malpractice during C.I.A., Model, Practical and End Semester Examinations.

#### Facility to Reappear in an Examination / Examinations Already Passed

Candidates who have passed in Examination / Examinations of UG/PG programmes may be permitted to appear again (only once) for the End Semester Examination with a view to improve their attainments, if they do not show improvement, their previous results shall hold good. Such candidates shall not apply for their degree certi?cates in the convocations held in between. Also such reappearances shall be made at the examination(s) conducted in the College in the next two semesters.

#### System of "Transparency in Examination"

- In this system, 'Photo Copies' of evaluated answer scripts will be furnished to the students on their request.
- Students can apply by remitting the fee prescribed per answer scripts.
- Students who applied for, will be called and the Photo copies of evaluated answer scripts will be issued to the students.

  Students shall scrutinize the same.
- Subject experts will clear the doubts if any.
- After scrutiny, if they want their scripts to be revalued they shall apply for the same within 3 calendar days.

#### **Provisional Certificate**

- The Manonmaniam Sundaranar University, Tirunelveli is the authority to issue Provisional Certificates to the candidates who have completed their respective programmes at our College.
- The College will send the results particulars of students who have qualified for award of Degrees to the Manonmaniam Sundaranar University along with the prescribed fees, to get Provisional Certificates.
- Students do not need to apply to the university directly to get provisional certificates. However, for a duplicate provisional certificate, students should approach the university directly.
- The candidates shall collect their Provisional Certificates from the CoE office directly, as and when they are received from the Manonmaniam Sundaranar University.

#### NOTES:

- The matter regarding the malpractice will be placed before the Examination Committee for enquiry and decision of the Committee shall be final.
- Cancellation of one or more papers written by the candidate who was found guilty of committing malpractice, will be indicated as Zero (0) against the title of the respective course in the statement of marks.
- If a candidate is reported to have committed any malpractice for a second time, the Disciplinary Action Committee will enhance the punishment suitably. The above regulations are intended only
- The above regulations are intended only to guide the Committee in taking appropriate actions and not intended to apply mechanically to cover every conceivable case.

The Disciplinary Action Committee may suitably deal with any other case of malpractice which is not covered under any of the above clauses, considering cognizance (seriousness) of the case Penalty of Rs.500/- will be levied from each candidate who was found guilty of committing malpractice, to meet out the expenditure towards conduct of enquiry proceedings.

#### **Provision to Retotal the Answer Scripts**

Students who are desirous of having their answer scripts retotalled shall download the prescribed form and apply to the Controller of Examinations, remitting the fee prescribed per answer scripts. Where the marks obtained in retotaling are higher than the marks awarded earlier, the Controller of Examinations will issue the revised mark sheet after withdrawing the previous one.

#### **Provision to Apply for Revaluation**

Candidates who are desirous of having their answer scripts revalued shall download the form and apply to the Controller of Examinations, remitting the fee prescribed per answer scripts. Where the marks awarded in the revaluation are higher than the marks awarded earlier, the Controller of Examinations will issue the revised mark sheet after withdrawing the previous one.

#### 16. CO-CURRICULAR AND EXTRA - CURRICULAR ACTIVITIES

The College provides students with a wide range of Cocurricular and Extra-curricular activities to make their campus life interesting and develop them into extra-talented personalities.

Our college's extension activities link the college and the community. Extension activity has always been an integral part of our curriculum. The college has organized society-friendly programmes, awareness programmes on health and hygiene, and social and political awakening to bring girls from their homes and provide them with general education, which is a stupendous task. Our education / research / extension is based upon basic human values to help individuals and families lead successful lives in society.

#### 16.1 National Service Scheme

The NSS units of our college have been lauded as the best units of Manonmaniam Sundaranar University. Since their inception, they have executed a remarkable service for society's welfare. The NSS units regularly organize special camps in villages, campus cleaning programs, observing the anti-drug day, tree planting programs, first aid training programs, global warming awareness, environmental programs, and so on.

Unit 51&52 for Aided Programmes and Unit 180 for Self Supporting Programmes.

#### **16.2 NATIONAL CADET CORPS**

The NCC unit of our college provides opportunities to the youth of the country for their all-around development with a sense of duty, commitment, dedication, discipline, and moral values so that they can become leaders and useful citizens. The NCC unit provides exposure to the cadets in a wide range of activities, with a distinct emphasis on Social Services, Discipline and Adventure Training.

## <u>Procedure to be adopted to get Duplicate Mark statement for loss of Mark Statement.</u>

- Candidates requiring Duplicate Mark sheets shall download the prescribed form and apply to the Controller of Examinations.
- Duplicate Mark sheets will be issued only when it is lost or destroyed irrecoverably.
- The prescribed forms shall be filled-in only by the candidate. It shall be complete in every respect. Failure will cause delay in issue of the Duplicate Mark statement.
- The filled in form shall be submitted along with a FIR Copy / Non traceable Certificate issued by the Police Department.
- Duplicate Certificates will be issued on the next day on receipt of the application and fees.

#### **Supplementary Examinations:**

#### **Additional Supplementary Examination**

To provide an opportunity to the final UG, PG students to complete their programmes in the same year it self and to help them for vertical mobility, additional supplementary examination is conducted in June every year in the final semester subjects.

#### **Special Supplementary Examination**

A special supplementary examination is conducted in June/July every year, to facilitate the students who have failed in only one subject from first to fifth semester in case of UG, from first to third semester in case of PG to complete their programme in the same year itself.

#### **Controller of Examinations**

Dr.B.Uma Devi, Ph.D., Associate Professor & Head Department of Chemistry Cell: 7010668284

#### **Deputy Controller of Examinations**

Dr.S.Suganthi, Ph.D.,

Assistant Professor of Computer Science

Email ID: coeoffice@gvncollege.edu.in

#### 16.7 English Club

The English Club provides opportunities for students of rural backgrounds to develop their communication skills and showcase their talents. The club regularly organizes a career guidance program, attitude-building activities, and task-based activities to build the students' language skills.

#### 16.8 Junior Jaycee Wing

The Junior Jaycee Wing promotes leadership and entrepreneurial qualities among the student community. It organizes self-development programmes on Team building, Motivation, Stress Management, Attitude, and Goal Setting.

#### 16.9 Blood Donors Club / Health Club

Service to humanity is the club's motto. The Blood Donors Club has been performing Praise worthy service and has saved many valuable lives by donating blood.

#### 16.10 Quiz Club

The GVN College Quiz Club plays a vital role in identifying students' talent in quizzes and creating opportunities for them to sharpen their wits. The final-year students are members of the Quiz Club. Intra-collegiate quiz competitions are conducted every week.

#### 16.11 Sports Club

The Role of the Sports Club is to bring out the professional and sports disciplines in Football, Shuttle, Badminton, Cricket, Volleyball, Track Events, and Athletics. The teams and athletes belonging to the club compete in several leagues, championships and tournaments.

#### 16.12 Nature Club

Nature Club helps students understand the need for environmental conservation and convert them into nature lovers. The club regularly organizes Field trips, Exhibitions on Environment, Cleanliness Programmes, Awareness camps, and seminars to encourage students to be responsible citizens.

#### **16.3 Training Centre for Uniformed Service**

College provides free training to all those who are interested in joining Uniformed Service Jobs such as Army, CRPF, BSF, Territorial Army, Industrial Security Forces & Tamilnadu Police Services.

The NCC Officer and Physical Directors of both Aided & Self Supporting Coordinate the above progaram .

Students are advised to approach the coordinators.

#### 16.4 College Social Responsibility Scheme (CSRS)

G. Venkataswamy Naidu College's Social Responsibility Scheme (CSRS) embodies the institution's commitment to education that extends beyond the classroom, emphasizing the development of socially responsible individuals. By actively engaging students, faculty, and staff in various community initiatives, the CSRS aims to positively impact society, foster ethical responsibility, and bridge the gap between the college and the community it serves. This holistic approach to education benefits the local and broader community. It nurtures a sense of empathy, compassion, and a commitment to making a meaningful difference, ultimately shaping responsible global citizens.

#### 16.5 Fine Arts Club

The Fine Arts Club functions very effectively in the college. The club aims to train and develop the students' innate talents and encourage them to participate in intercollegiate and inter-university cultural competitions and youth festivals.

#### 16.6 Youth Red Cross

The Youth Red Cross has been instrumental in organizing various activities related to social concern, health awareness, and other emergency needs.

scholarly articles, poetry, artwork, and reflections on campus life. It serves as a vibrant testament to our community's achievements and aspirations.

# **16.17. GVNC JISRS (Journal of Inventive and Scientific Research Studies)**

JISRS is a double-blind peer reviewed academic research journal envisioned as a refereed international online publication. The journal aims to be a platform for diverse intellectual and educational pursuit from all corners of the society to enrich the learning experience of the readers. JISRS publishes original ideas of empirical and research papers and serves as a forum for all the academicians, research scholars, scientists and to the industry people to share their views and to publish their scholarly papers.

#### Website:www.jisrs.com

#### 16.18. Staff Club

The Staff Club is formed to maintain cordial relationships among faculty members and to provide a warm relationship the staff numbers and administrative staff members.

#### 16.19. Parent-Teacher Association (PTA)

The PTA association's main objective is to act as a bridge between parents and teachers. Through frequent meetings, parents and teachers are closely associated with the overall development of academics and the discipline of their wards. Office Bearers of this association include the President, Vice President, Secretary, Joint Secretary, and Treasurer. They devise Financial Schemes for the welfare of needy students.

#### 16.13. Department Associations

The department associations conduct Lectures, Seminars, Symposiums, Workshops, Discussions, Debates, Quizzes, Paper presentations, and several competitions to develop the students' skills in their respective fields of study. The students are also encouraged to participate in competitions in neighbouring colleges and other organizations. Industrial Visits and In-plant Training are also regularly arranged for the students.

#### 16.14. Alumni Association

The Alumni Association of GVN College provides a vibrant global network and forum that connects all alumni with GVN College. In addition, the College connects alumni with currently enrolled students to provide opportunities for their interpersonal and professional growth and development. The alumni of GVN College bounteously contribute funds and books for the student's development.

#### 16.15. Tamil Mandram

The Tamil Mandram conducts various activities for the students and encourages them to become skilled Tamil orators and writers. The students' manuscripts are collected and published in 'Suvadugal,' a popular Tamil Magazine of G.V.N. College. This develops students' creative writing in different genres, viz., novels, short stories, prose, poetry, and other branches.

#### 16.16. GVNC Phoenix

The GVN College's annual magazine, epitomizes our institution's spirit of creativity and academic excellence. It features a rich of student and faculty contributions, scholarly

Day	Date	Day Order	JUNE 2025	Working days in the month
Sun	1	-		-
Mon	2	-		-
Tue	3	-		-
Wed	4	-		-
Thu	5	-		ı
Fri	6	-		-
Sat	7	-	Bakrid (GH)	-
Sun	8	-		-
Mon	9	-		-
Tue	10	-		-
Wed	11	-		-
Thu	12	-		-
Fri	13	-		-
Sat	14	-		-
Sun	15	-		-
Mon	16	I	All UG & II PG Classes starts	1
Tue	17	II		2
Wed	18	III		3
Thu	19	IV		4
Fri	20	V		5
Sat	21	-		-
Sun	22	-		-
Mon	23	VI		6
Tue	24	I		7
Wed	25	II		8
Thu	26	III		9
Fri	27	IV		10
Sat	28	-		_
Sun	29	-		-
Mon	30	V		11
			Total	11
			Progressive Total	11

# 19. ACADEMIC CALENDAR 2025 - 2026



Day	Date	Day Order	AUGUST 2025	Working days in the month
Fri	1	VI		1
Sat	2	-		-
Sun	3	-		-
Mon	4	I		2
Tue	5	II		3
Wed	6	III		4
Thu	7	IV		5
Fri	8	V	Varalakshmi Nonbu (RH)	6
Sat	9	VI	Avani Avittam (RH)	7
Sun	10	-		-
Mon	11	I	I CIA Begins	8
Tue	12	II		9
Wed	13	III		10
Thu	14	IV		11
Fri	15	-	Independence Day (GH)	-
Sat	16	-	Krishna Jeyanthi (GH)	-
Sun	17	-		-
Mon	18	V		12
Tue	19	VI		13
Wed	20	I		14
Thu	21	II		15
Fri	22	III		16
Sat	23	IV		17
Sun	24	-		-
Mon	25	V		18
Tue	26	VI	Sama Ubakarma (RH)	19
Wed	27	-	Vinayagar Chathurthi (GH)	-
Thu	28	I		20
Fri	29	II		21
Sat	30	-		-
Sun	31	-		-
			Total	21
			Progressive Total	35+21=56

#### CALENDAR 2025-2026

Day	Date	Day Order	JULY 2025	Working days in the month
Tue	1	VI		1
Wed	2	I		2
Thu	3	II		3
Fri	4	III		4
Sat	5	-		-
Sun	6	-	Muharam (GH)	-
Mon	7	IV		5
Tue	8	V		6
Wed	9	VI		7
Thu	10	I		8
Fri	11	II		9
Sat	12	-		-
Sun	13	-		-
Mon	14	III		10
Tue	15	IV		11
Wed	16	V		12
Thu	17	VI		13
Fri	18	I		14
Sat	19	-		-
Sun	20	-		-
Mon	21	II		15
Tue	22	III		16
Wed	23	IV		17
Thu	24	V		18
Fri	25	VI		19
Sat	26	I		20
Sun	27	-		-
Mon	28	II		21
Tue	29	III		22
Wed	30	IV		23
Thu	31	V		24
			Total	24
			Progressive Total	11+24=35

Day	Date	Day Order	OCTOBER 2025	Working days in the month
Wed	1	-	Ayutha Pooja (GH)	-
Thu	2	-	Vijaya Dasami / Gandhi Jayanthi (GH)	-
Fri	3	II		1
Sat	4	-		-
Sun	5	-		-
Mon	6	III	II CIA Begins	2
Tue	7	IV		3
Wed	8	V		4
Thu	9	VI		5
Fri	10	I		6
Sat	11	II		7
Sun	12	-		-
Mon	13	III		8
Tue	14	IV		9
Wed	15	V		10
Thu	16	VI		11
Fri	17	I		12
Sat	18	II		13
Sun	19	-		-
Mon	20	-	Deepavali (GH)	-
Tue	21	-	Deepavali Nonbu (RH)	-
Wed	22	-		-
Thu	23	-	End Semester examinations starts	-
Fri	24	-		-
Sat	25	-		-
Sun	26	-		-
Mon	27	-		-
Tue	28	-		-
Wed	29	-		-
Thu	30	-		-
Fri	31	-		-
			Total	13
			Progressive Total	79+13=92

#### CALENDAR 2025-2026

Day	Date	Day Order	SEPTEMBER 2025	Working days in the month
Mon	1	III		1
Tue	2	IV		2
Wed	3	V		3
Thu	4	VI		4
Fri	5	-	Milad-un-Nabi (GH)	-
Sat	6	-		-
Sun	7	-		-
Mon	8	I		5
Tue	9	II		6
Wed	10	III		7
Thu	11	IV		8
Fri	12	V		9
Sat	13	VI		10
Sun	14	-		-
Mon	15	I		11
Tue	16	II		12
Wed	17	III		13
Thu	18	IV		14
Fri	19	V		15
Sat	20	-		-
Sun	21	-	Mahalaya Ammavasai (RH)	-
Mon	22	VI		16
Tue	23	I		17
Wed	24	II		18
Thu	25	III		19
Fri	26	IV		20
Sat	27	V		21
Sun	28	-		-
Mon	29	VI		22
Tue	30	I		23
			Total	23
			Progressive Total	56+23=79

72

Day	Date	Day Order	DECEMBER 2025	Working days in the month
Mon	1	-		-
Tue	2	-		-
Wed	3	-		-
Thu	4	I		1
Fri	5	II		2
Sat	6	-		-
Sun	7	-		-
Mon	8	III		3
Tue	9	IV		4
Wed	10	V		5
Thu	11	VI		6
Fri	12	I		7
Sat	13	-		-
Sun	14	-		-
Mon	15	II		8
Tue	16	III		9
Wed	17	IV		10
Thu	18	V		11
Fri	19	VI		12
Sat	20	-		-
Sun	21	-		-
Mon	22	I		13
Tue	23	II		14
Wed	24	III	Christmas Eve (RH)	15
Thu	25	-	Christmas (GH)	-
Fri	26	IV		16
Sat	27	V		17
Sun	28	-		-
Mon	29	VI		18
Tue	30	I		19
Wed	31	II		20
			Total	20
			Progressive Total	20

#### CALENDAR 2025-2026

Day	Date	Day Order	NOVEMBER 2025	Working days in the month
Sat	1			
Sun	2			
Mon	3			
Tue	4			
Wed	5			
Thu	6			
Fri	7			
Sat	8			
Sun	9			
Mon	10			
Tue	11			
Wed	12			
Thu	13			
Fri	14			
Sat	15			
Sun	16			
Mon	17			
Tue	18			
Wed	19			
Thu	20			
Fri	21			
Sat	22			
Sun	23			
Mon	24			
Tue	25			
Wed	26			
Thu	27			
Fri	28			
Sat	29			
Sun	30			
			Total	
			Progressive Total	

Day	Date	Day Order	FEBRUARY 2026	Working days in the month
Sun	1	-	Thaipoosam (GH)	-
Mon	2	II		1
Tue	3	III		2
Wed	4	IV		3
Thu	5	V		4
Fri	6	VI		5
Sat	7	-		-
Sun	8	-		-
Mon	9	I	I CIA Begins	6
Tue	10	II		7
Wed	11	III		8
Thu	12	IV		9
Fri	13	V		10
Sat	14	VI		11
Sun	15	-		-
Mon	16	I		12
Tue	17	II		13
Wed	18	III		14
Thu	19	IV		15
Fri	20	V		16
Sat	21	-		-
Sun	22	-		-
Mon	23	VI		17
Tue	24	I		18
Wed	25	II		19
Thu	26	III		20
Fri	27	IV		21
Sat	28	-		-
			Total	21
			Progressive Total	40+21=61

#### CALENDAR 2025-2026

Day	Date	Day Order	JANUARY 2026	Working days in the month
Thu	1	-	New Year (GH)	-
Fri	2	-		-
Sat	3	-		-
Sun	4	-		-
Mon	5	III		1
Tue	6	IV		2
Wed	7	V		3
Thu	8	VI		4
Fri	9	I		5
Sat	10	II		6
Sun	11	-		-
Mon	12	III		7
Tue	13	-	Pogi Pandigai (GH)	-
Wed	14	-	Pongal (GH)	-
Thu	15	-	Thiruvalluvar Day (GH)	-
Fri	16	-	Uzhavar Thirunal (GH)	-
Sat	17	-		-
Sun	18	-		-
Mon	19	IV		8
Tue	20	V		9
Wed	21	VI		10
Thu	22	I		11
Fri	23	II		12
Sat	24	III		13
Sun	25	-		-
Mon	26	-	Republic Day (GH)	-
Tue	27	IV		14
Wed	28	V		15
Thu	29	VI		16
Fri	30	I		17
Sat	31	-		-
			Total	17
			Progressive Total	20+17=37

Day	Date	Day Order	APRIL 2026	Working days in the month
Wed	1	III		1
Thu	2	IV		2
Fri	3	-	Good Friday (GH)	-
Sat	4	-		-
Sun	5	-		-
Mon	6	V	II CIA Begins	3
Tue	7	VI		4
Wed	8	I		5
Thu	9	II		6
Fri	10	III		7
Sat	11	IV		8
Sun	12	-		-
Mon	13	V		9
Tue	14	-	Tamil New Year / Dr.Ambedkar Jayanthi (GH)	-
Wed	15	-		-
Thu	16			
Fri	17			
Sat	18			
Sun	19			
Mon	20			
Tue	21			
Wed	22			
Thu	23			
Fri	24			
Sat	25			
Sun	26			
Mon	27			
Tue	28			
Wed	29			
Thu	30			
			Total	9
			Progressive Total	83+9=92

#### CALENDAR 2025-2026

Day	Date	Day Order	MARCH 2026	Working days in the month
Sun	1	-		-
Mon	2	V		1
Tue	3	VI		2
Wed	4	-	Ayya Vaikundar's Avathara Nal (LH)	-
Thu	5	I		3
Fri	6	II		4
Sat	7	III		5
Sun	8	-		-
Mon	9	IV		6
Tue	10	V		7
Wed	11	VI		8
Thu	12	I		9
Fri	13	II		10
Sat	14	III		11
Sun	15	-		-
Mon	16	IV		12
Tue	17	V		13
Wed	18	VI		14
Thu	19	I		15
Fri	20	-	Telungu New Year (GH)	-
Sat	21	-		-
Sun	22	-		-
Mon	23	II		16
Tue	24	III		17
Wed	25	IV		18
Thu	26	V		19
Fri	27	VI		20
Sat	28	I		21
Sun	29	-		-
Mon	30	II		22
Tue	31	-	Mahavir Jayanthi (GH)	-
			Total	22
			Progressive Total	61+22=83

August 1 : Commerce Day

August 21 : World Entrepreneurs Day
November 10 : International Accounting Day
November 15 : National Entrepreneurs Day
December 24 : National Consumers Day

**Department of Computer Applications** 

March 31 : World Backup Today May 17 : World Information Day

Last Friday of July : Sys Admin Day

September 2 : World Computer Literacy Day

September 12 : Programmes Day
November 30 : Computer Security Day

**Department of Business Administration** 

February 24 : Central Excise Day

April 26 : World Intellectual Property Day

November 3 : International Project Management Day

November 9 : Legal Services Day December 24 : National Consumers Day

**Department of Electronics** 

February 28 : National Science Day
May 17 : World Telecom Day
October 14 : International E-Waste Day

November 10 : World Science Day for Peace & Development

November 29 : Electronics Greeting Day

**Department of Costume Design and Fashion** 

March 21 : International Colour Day
July 30 : World Embroidery Day
August 19 : International Bow Day
August 21 : World Fashion Day
October 7 : World CottonDay
December 21 : World Saree Day

Department of B.Com (PA & BA)

January 26 : International Customs Day
February 12 : National Productivity Day
March 15 : World Consumer Rights Day
April 26 : World Intellectual Property Day

May1 : International Labor Day

July 1 : National Chartered Accountant Day July 7 : International Day of Cooperatives

September 27 : World Tourism Day
December 24 : National Consumer Day

**Department of Statistics** 

June 29 : National Statistics Day October20 : World Statistics Day

**Library** 

April23 : World Book Day
June19 : National ReadingDay
August12 : National Librarian's Day

#### **IMPORTANT DAYS**

#### **Department of Tamil**

ஜனவரி 12 : உலக தமிழ் மொழி தீனம் பிப்ரவரி 21 : உலக தாய்மொழி தீனம் அக்டோபர் 12 : செம்மொழி தீனம்

**Department of English** 

March 21 : World Poetry Day

March 27 : World Theatre Day / National Drama Day April 12 : DEAR Day (Drop Everything And Read)

April 23 : National English Language Day (Shakespeare Birthday)

**Department of Mathematics** 

February 7 : E-Day (Euler's Day) March 14 : Mathematics Pi Day

May 12 : Women in Mathematics day

October 23 : Mole Day

December 22 : National Mathematics Day

**Department of Physics** 

Feb 27 : World Sustainable Energy Day

Feb 28 : National Science day

October 15 : world student's day / Dr.A.P.J.Abdulkalam birthday

Nov10 : International Science day
Dec14 : NationalEnergyConservationday

**Department of Chemistry** 

February11 : International Day of Women & Girls in Science

February28 : National Science Day October 17–23 : National Chemistry Week

October 23 : Mole Day

November 7 : National Chemistry Day

#### **Department of Botany**

March 21 : World forest Day

March 22 : World Water & Sanitation Day

March 23 : World Resources Day April 10 : World Atmosphere Day

April 22 : Earth Day

November 12

May 08 : World Migratory Bird Day May 22 : World Biodiversity Day June 05 : World Environment Day July 01-07 : Van Mahotasav Saptah July11 : World Population Day September 16 : World Ozone Day October 02-08 : Wild life Week October 03 : World Nature Day October 06 : World Wildlife Dav

November 14 : World Energy Conservation Day

: World Birds Day

**Department of Commerce:** 

January 25 : International Customs Duty Day
March 15 : World Consumer Rights Day
May 19 : National Accounting Day