



**RESEARCH & DEVELOPMENT CELL**  
G.VENKATASWAMY NAIDU COLLEGE (AUTONOMOUS)  
*Nationally Re accredited at the A Grade by NAAC || DBT Star College Scheme*  
KOVILPATTI-628502

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**PROJECT PROPOSAL GUIDELINES**

**A. Preparing the Proposal:**

In preparing a Project Proposal, please follow the major points of the outline set forth below.

Ensure that all the sub-headings included in the outline are addressed, as these cover the major issues which the Steering Committee will consider in reviewing the Proposal. It is suggested that the proposal does not exceed the total number of pages stipulated.

- i. Title of the Research Proposal
- ii. Abstract (approx. 300 words)
- iii. Introduction of the Proposed Study (approx. 400 words)
- iv. Major Research Works Reviewed: 1) International and 2) National. Not less than 15 to 20 important works (approx. 600 words)
- v. Identification of Research Gap (approx. 300 words)
- vi. Materials and Methods
  - a. Objectives of the Proposed Study (approx. 200 words)
  - b. Major Research Question/Hypotheses (approx. 200 words)
  - c. Proposed methodology for the research work (approx. 400 words)
  - d. Innovation/Path-breaking aspects of the Proposed Research (150 - 200 words)
  - e. Expected Output such as papers in journals, edited book/(s), book, policy papers, document, dataset etc. with proposed timeline and place of publications (300 words).
- vii. Any new data to be generated where data deficiency is felt (100-150 words)
- viii. Relevance of the proposed study for policy making (approx. 150 words)
- ix. Relevance of the proposed study for society (approx. 200 words)
- x. Milestones set for each successive months of the study (100 words)

Month	Milestone

xi. Budget and Duration

- a. Total Grant expected under the scheme (In Rs.)-----

xii. Proposed Budget\* of the study under expenditure heads with justification

Heads of Expenditure	Breaks up	Sub total	Amount
Equipment			
Books and journals			
Chemical and Glassware			
Field work & Travel			

Contingency			
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*The budget should be realistic. Find out what planned activities will actually cost, and do not assume that you will be able to make do for less*

Justification of different heads of budget (write in 30 words each)

1. Equipment
2. Books and journals
3. Chemical and Glassware
4. Field work & Travel
5. Any other

### **GENERAL INSTRUCTIONS**

- The Project Proposal should include the Title Page, a one-page table of contents and should not exceed 15 pages of text (including any charts or diagrams).
- The Proposal should be submitted in typed form.
- A brief profile about the Project holder should be attached.
- Additional attachments (not more than 10 pages) may be submitted
- Please ensure that the project proposal and all attachments are legible.
- Submit one original copy of the proposal along with plagiarism report (soft and hard copy) to the Research & Development Cell.
- Keep a copy of your proposal for your own records as the one you submit will not be returned.
- Proposals received after the deadline will not be considered for selection.
- The Practical –application orientated based research proposal will be given due recommendation.

**Convenor**

(R & D Cell)

**Principal**

Date:

Place: Kovilpatti

Note :

- Submission mail id at [researchgvncollege@gmail.com](mailto:researchgvncollege@gmail.com)
- **Further Details**  
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GM R&D Cell