



**G Venkataswamy Naidu College, Kovilpatti
(Autonomous)**

Internal Quality Assurance Cell (IQAC)

Minutes of the Meeting

Venue: Principal Room

Date: 23.06.2022

Time: 3.00 p.m.

Members Present:







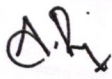


1. Dr. N.R. Shanthi Maheshwari, Principal (in the Chair)
2. Dr. P. Pandiarani, Asso. Prof. of Mathematics *P*
3. Dr. B. Uma Devi, Asso. Prof. & Head, Dept. of Chemistry. CDC Convenor *M*
4. Mr. R. Venkatesan – Asso. Prof. of Chemistry, IQAC Coordinator *R*
5. Mrs. Chitralkha, Asst. Prof. & Head, Dept. of Physics *P*
6. Dr. B. Makesh Kumar, Asst. Prof. & Head, Dept. of Botany *M*
7. Mr. S. Sankarganesh, Asst. professor & Head, Dept. Of Electronics *S*
8. Mrs. A. Revathi, Asst. Prof. & Head, Dept. of Commerce *A.R*
9. Mr. R. Socrates, Asst. Prof. of Commerce *R*
10. Dr. Saratha Devi, Asst. Prof. & Head, Dept. of Statistics *S*
11. Mr. S. Siva Sankar, Asst. Prof. of B.B.A – *S*
12. Mrs. R. Veeralakshmi, Asst. Prof. & Head, Dept. of IT *R*
13. Mrs. G. Kameshwari, Asst. Prof. & Head, Dept. of English *G*
14. Mr. S. Thangamariappan, Asst. Prof. & Head, Dept. of Tamil – *T*
15. Dr. M. Siva Kumar, Asst. Prof. & Head, Dept. of Commerce (SFC)
16. Dr. K. Mariappan, Asst. Prof. & Head, Dept. of Commerce (PA) *M*
17. Dr. C. Muthulakshmi, Asst. Prof. & Head, Dept. of commerce (BA) *C*
18. Mrs. M. Gandhimathi, Asst. Prof. & Head, Dept of BCA – *M*
19. Mr. A. Gopikannan, Asst. Prof. & Head, Dept. of Computer Science *A*
20. Mrs. S. Suganthi, Asst. Prof. of Computer Science *S*
21. Mrs. S. Veeralakshmi, ~~Senior Accountant (SFA of Office)~~ *S*
22. Dr. M. Sivakumar, Asst. prof. & Head, Pg department of commerce
23. Mrs. T. Ponnulakshmi office Superintendent *T*


Agenda:

- * Review of the previous meeting
- * Introduction of Value added and Certificate courses
- * AQAR Report 2021-2022
- * Internal & External Academic Audit 2021-22
- * Department and Club Activities
- * Any Other Points

The following items were taken up for discussion:

- * The IQAC coordinator welcomed all the staff members and informed the members about the works assigned in the previous meeting and it was accepted as corrected.
- * The coordinator proposed the introduction of Value-added courses and Certificate courses by All departments, after discussion, it was decided to conduct Value added courses by all departments for the benefit of Final year students in the current Academic year 2022-2023 and Certificate Courses may be conducted on need basis in the next academic year 2023-2024
- * Internal AQAR report for the academic year 2021-2022 to be submitted as early as possible after conducting academic and administrative audit
- * The IQAC Coordinator insisted the members of the clubs and the Heads to organize the department's programme based on the requirements of NAAC.
- * The coordinator thanked all the members and the meeting ended at 04.30 pm.

1. 1.Dr. N.R. Shanthi Maheshwari, Principal (in the Chair)
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10. Dr. Saratha Devi, Asst.Prof.& Head, Dept. of Statistics 


Principal
G. VENKATASWAMY NAIDU COLLEGE
KOVILPATTI - 628 502.

11. Mr. S. Siva Sankar, Asst. Prof. of B.B.A *S. Siva Sankar*
12. Mrs.R. Veeralakshmi, Asst.Prof.& Head, Dept. of IT *R. Veeralakshmi*
13. Mrs.G. Kameshwari, Asst.Prof.& Head, Dept. of English *G. Kameshwari*
14. Mr.S. Thangamariappan, Asst.Prof.& Head, Dept. of Tamil *S. Thangamariappan*
15. Dr.M. Siva Kumar, Asst.Prof.& Head, Dept.of Commerce (SFC)
16. Dr. K. Mariappan, Asst.Prof.& Head, Dept.of Commerce (PA) *K. Mariappan*
17. Dr. C. Muthulakshmi, Asst.Prof.& Head, Dept. of commerce (BA) *C. Muthulakshmi*
18. Mrs. M. Gandhimathi, Asst.Prof.& Head, Dept of BCA
19. Mr.A. Gopikannan, Asst.Prof.& Head, Dept. of Computer Science
20. Mrs.S.Suganthi, Asst. Prof. of Computer Science *S. Suganthi*
21. Mrs. S. Veeralakshmi, ~~Asst. Prof. of Computer Science~~ Senior Accountant (SFC office) *S. Veeralakshmi*
22. Dr.M.Sivakumar, Asst. prof. &Head, Pg department of commerce
23. Mrs. T. Ponnulakshmi, Office Superintendent *T. Ponnulakshmi*



G Venkataswamy Naidu College, Kovilpatti
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Internal Quality Assurance Cell (IQAC)

Minutes of the Meeting

Venue: Principal Room

Date: 17.11.2022

Time: 3.00 p.m.

Members Present:

1. Dr. N.R. Shanthi Maheshwari, Principal (in the Chair)
2. Mr. R. Venkatesan – Asso. Prof. of Chemistry, IQAC Coordinator *RV*
3. Mr.S. Sankarganesh, Asst.professor& Head, Dept. Of Electronics *SS*
4. Mr. R. Socrates, Asst. Prof. of Commerce. *RS*
5. Mrs. A. Revathi, Asst.Prof.& Head, Dept. of Commerce *A.R.*
6. Dr.V. Uma, Asst. professor of Botany
7. Dr.P. Santharaman, Asst. Prof. of Chemistry
8. Dr.N. Shunmuga Priya, Asst. Prof. of Mathematics *NSP*
9. Mr.J. Anand, Asst. prof. of Commerce
10. Dr. R. Saravana Selvakumar, Asst. Prof. of English *RS*
11. Mrs.S. Suganthi, Asst. Prof. of Computer Science
12. Mrs. T. Ponnulakshmi, Office superintendent *PT*


Agenda:




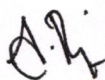



- * Review of the previous meeting
- * FDP on LMS and OBE
- * NIRF Registration
- * AISHE Data submission
- * AQAR Report 2021-2022
- * Internal & External Academic Audit 2021-22
- * Department and Club Activities
- * Any Other Matter

The following items were taken up for discussion:

- * The IQAC coordinator welcomed all the staff members and informed the members about the works assigned in the previous meeting and it was accepted as corrected.
- * The coordinator proposed the Faculty Development Programme On LMS, ICT Tools and OBE in the Odd semester Holidays
- * NIRF and AISHE data to be uploaded in DCS for the NIRF Rankings 2023 and AISHE 2021-2022
- * Internal AQAR report for the academic year 2021-2022 to be submitted as early as possible after conducting academic and administrative audit

- * The IQAC Coordinator insisted the members of the clubs and the Heads to organize the department's programme based on the requirements of NAAC.
- * The coordinator thanked all the members and the meeting ended at 04.30 pm.


Principal
PRINCIPAL in-charge
G. VENKATASWAMY NAIDU COLLEGE
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ACTION TAKEN REPORT (2022-2023)

S.No.	QUERIES	ACTION TAKEN REPORT
1.	After post pandemic, Offline Remedial coaching classes are Felt necessary by mentors.	As a part of mentor scheme, Remedial coaching classes were scheduled by IQAC and Time table is supplied to departments.
2.	As suggested by the academic audit experts, Value added and certificate courses may be introduced.	As suggested by IQAC, Curriculum Development Cell introduced value added courses to all departments for holistic development of the students.
3.	As suggested by the academic audit experts to improve the student progression, placement training and campus placements, coaching for competitive and NET/SET exams.	Placement training, soft skills, Language skill and employability skill training and entrepreneurial development training were conducted by Placement cell, EDC and departments.
4.	As suggested by the academic audit experts, Seed money to faculty members handling research projects.	As approved by the Governing body, seed money is provided to research projects handled by the faculty members.
5.	As the old three in one printer was in repair, New B/W printer was requested by IQAC for emergency use.	New B/W printer for IQAC was provided by the management for emergency use.


IQAC COORDINATOR


PRINCIPAL
PRINCIPAL In-charge
G.VENKATASWAMY NAIDU COLLEGE
KOVILPATTI - 628 502.