



G. VENKATASWAMY NAIDU COLLEGE (AUTONOMOUS)

KOVILPATTI -2.

(Affiliated to Manonmaniam Sundaranar University, Tirunelveli)
(Reaccredited by NAAC with 'A' Grade | DBT - STAR College scheme)

O/o CONTROLLER OF EXAMINATIONS

APPLICATION FOR GRANT OF CONDONATION OF SHORTAGE OF ATTENDANCE

1.	Name of the Candidate		
2.	Register No		
3.	Degree and Department	Pursuing Semester	
4.	Address & Ph. No. of the Candidate		
5.	No. of days attended by the Candidate		
6.	Shortage of Attendance (Percentage of shortage calculated based on the no. of working days prescribed by the college viz. 90 days)		
7.	Reasons for the absence		
8.	History of Condonation, (Yes/No) If yes, details of Condonation in which semester		
9.	Particulars to be attached 1) Medical Certificate (produced by Govt. Doctor not below the rank of Assistant Surgeon) 2) Approval letter of exemption (for Academic/Sports activities in University / College / National/ NCC/NSS/Indian Army Programmes in State/National)		

Place: Kovilpatti

Date:

Signature of the Candidate

Certificate of Condonation

Certified that the above details of attendance percentage furnished by the student has been verified and approved for condonation

Recommended/Approved By

Recommended by the HOD

Principal